



Estd.- 1965

☎ : (033) 2351-0304

Dep. 2360-7575

E-mail : Info@bangabasievening.edu.in

# BANGABASI EVENING COLLEGE

(NAAC ACCREDITED)

(Affiliated with the University of Calcutta)

19, RAJKUMAR CHAKRABORTY SARANI • KOLKATA - 700 009

Website : [www.bangabasievening.edu.in](http://www.bangabasievening.edu.in)

## Best Practice

### **Title of the Practice:** Student Profile Mapping

#### **Objectives:**

To determine the abilities of students in an objective and quantifiable manner and identify the slow and advanced learners so that appropriate support can be provided by the institution.

#### **The Context:**

Students often face diverse challenges with respect to their skill attributes: while some may belong to economically backward families and have access to limited resources; some may be intellectually bright or slow irrespective of their economic status; others may have different skills, emotions and behaviour. A systematic assessment of these attributes of the students may help in providing an insight into their strengths and weaknesses. The profile mapping exercise enables the institution to hone the students' strengths and overcome their weaknesses.

#### **The Practice:**

- Students need to login with their login ID and password and answer an online questionnaire.
- Scores on 'General Quotient (GQ)' and 'Empowerment Quotient (EQ)' are calculated on the basis of the answers provided. The General Quotient comprises of Academic score, Intelligence score and Knowledge score. The Empowerment Quotient assesses different types of abilities. It also makes a comparison of the particular student in comparison with his/her peer group. Finally, a weighted average of GQ and EQ gives the final score, which represents the capability of the student.

*Banamali Roy*  
COORDINATOR IQAC  
BANGABASI EVENING COLLEGE



*S Chatterjee*

Principal  
Bangabasi Evening College  
Kolkata - 700 009



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## Evidence of success:

- The manual method of psychometry test or profile mapping is too engaging and time consuming, whereas the online mapping is fast, accurate and error-free.
- Marks obtained in class/internal tests are not always reflective of the students' ability; external factors may affect their time spent on studies, understanding of the subject and answer writing skills. However, online mapping appraises their innate capabilities.
- Often, teachers depend on students' class performance or behaviour to gauge their level of knowledge or aptitude. However, this method is suitable only for articulate students. Online mapping is equally effective for shy and introvert students.
- The teachers assert that their assessment about the students matches with the profile mapping results, which confirms to the authenticity of the mapping mechanism.

## Problems Encountered and Resources Required:

- The major problem pertains to availability of internet facilities in college. The existing computer infrastructure is inadequate so that online profile mapping takes longer than usual time.
- The students, mostly from poor families have limited access to high-speed data connection.
- Often the students are unable to understand the questions, and so need the guidance of teachers for filling the questionnaire.
- The resources required are competent software developer to implement the entire idea of online profile mapping alongwith adequate computer infrastructure.

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## Screenshot of Student Profile Mapping System

Bangabasi Evening College  
Student Profile Mapping System

Students Portal

Student ID.\*

\* Indicates a required field.

Enter ▶

-System Powered by Right Brains Technology 2024 © All Rights Reserved.

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## Bangabasi Evening College

Student Profile Mapping System

[Log Out](#)

Welcome! Help us know you better by filling up the following details:

*Name:	<input type="text" value="JAYDEEP DAS"/>	*Date of Birth: ( dd / mm / yyyy )	<input type="text" value="dd - mm - yyyy"/>
*Gender:	<input type="text" value="----Select----"/>	*Caste:	<input type="text" value="----Select----"/>
*College:	<input type="text" value="Bangabasi Evening Colle"/>	*Semester:	<input type="text" value="----Select----"/>
*Stream:	<input type="text" value="----Select----"/>	*Student ID:	<input type="text" value="7439258942"/>
*State:	<input type="text"/>	District:	<input type="text"/>
* What was the % of marks you scored in School Final?	<input type="text"/>	*What was the % of marks you scored in 10+2	<input type="text"/>
*Tell me about your living :		*Give the details about your parents:	
Do you live in a house of your own?	<input type="text" value="----Select----"/>	Do your father earn steady income?	<input type="text" value="----Select----"/>
Do your family own a two wheeler or /four wheeler?	<input type="text" value="----Select----"/>	Is your father pass Madhyamik / H.S ?	<input type="text" value="----Select----"/>

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## Bangabasi Evening College

### Student Profile Mapping System

Home      Students      Connect With Us      [Log Out](#)

#### Question Index:

- Q-01      • Q-16
- Q-02      • Q-17
- Q-03      • Q-18
- Q-04      • Q-19
- Q-05      • Q-20
- Q-06      • Q-21
- Q-07      • Q-22
- Q-08      • Q-23
- Q-09      • Q-24
- Q-10      • Q-25
- Q-11      • Q-26
- Q-12      • Q-27
- Q-13      • Q-28
- Q-14      • Q-29
- Q-15      • Q-30

**In our life we often fail to do a given task. In situations of such failure, generally how do you feel?**

- I have failed because of my inability.
- I have failed because nobody helped me or guided me to do the work.
- I have failed because not enough time was given that was necessary to do the work.
- I have failed because, I have not put the right effort that is necessary for the task.

[PREVIOUS](#)      [NEXT](#)

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## **Some Report of Student Profile Mapping System**

*Banamali Roy*

COORDINATOR IQAC  
BANGABASI EVENING COLLEGE



*S. Chattopadhyay*

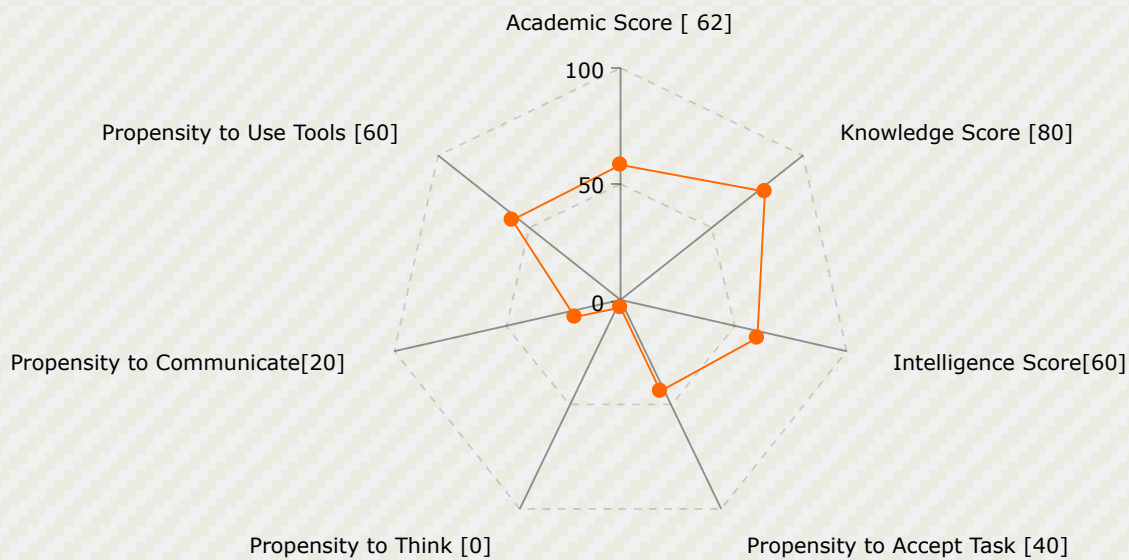
Principal  
Bangabasi Evening College  
Kolkata - 700 009

# Profile Mapping Report

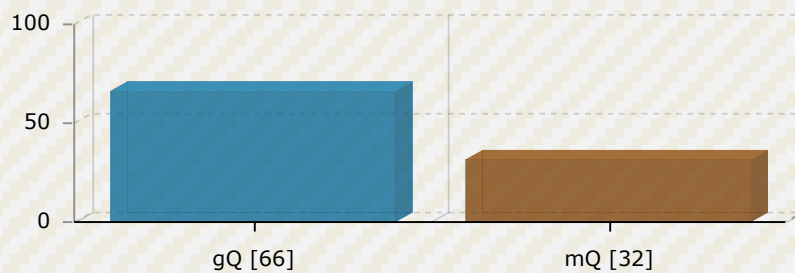
## Personal Details :

<b>College Name</b>	: Bangabasi Evening College	<b>Session:</b>	2021-22
<b>Name</b>	: JAYDEEP DAS	<b>DOB</b>	: 2002-05-16
<b>Sex</b>	: Male	<b>Caste</b>	: General
<b>Year / Sem</b>	: 1st Sem	<b>Student ID.</b>	: 7439258942
<b>Stream</b>	: Arts	<b>State</b>	: WEST BENGA
<b>Family Empowerment</b>	: 63 ( <40 => Poor , >=40 to <70 => Average , >70 => Good )		
<b>Performance Level</b>	: Average Learner		

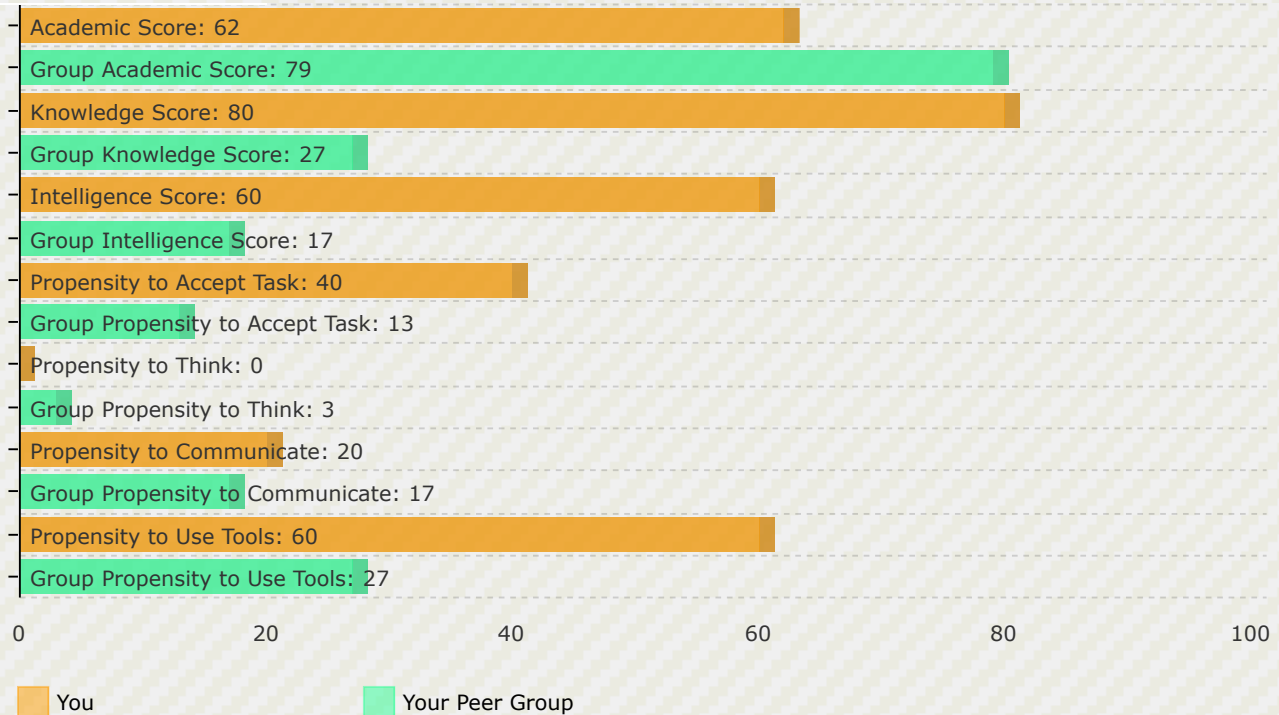
## Profile Map :



## gQ and mQ comparison :



## Your gQ and mQ in comparison to your Peer Group:



## How to Appreciate the Profile Map

### First look into your

- **Academic Score** – reflects how good you are in your studies
- **Knowledge Score** – reflects how much you know
- **Intelligence Score** – reflects how good you are in solving problems

If these three scores are high your "general quotient" will be satisfactory

### Then try to identify your propensities

- Propensity to Accept Tasks – tendency to believe on your own abilities which allows you to accept any task given to you
- Propensity to Think – tendency of applying your mind to any given task and seek solutions to such tasks
- Propensity to Communicate – tendency to receive other people's thought and also sending your thoughts to other people, in different situations and through diverse media
- Propensity to Use Tools – tendency to make use of tools towards fulfilling your functional requirements and be a task enabler

If these four propensities are high your "empowerment quotient" will be satisfactory.

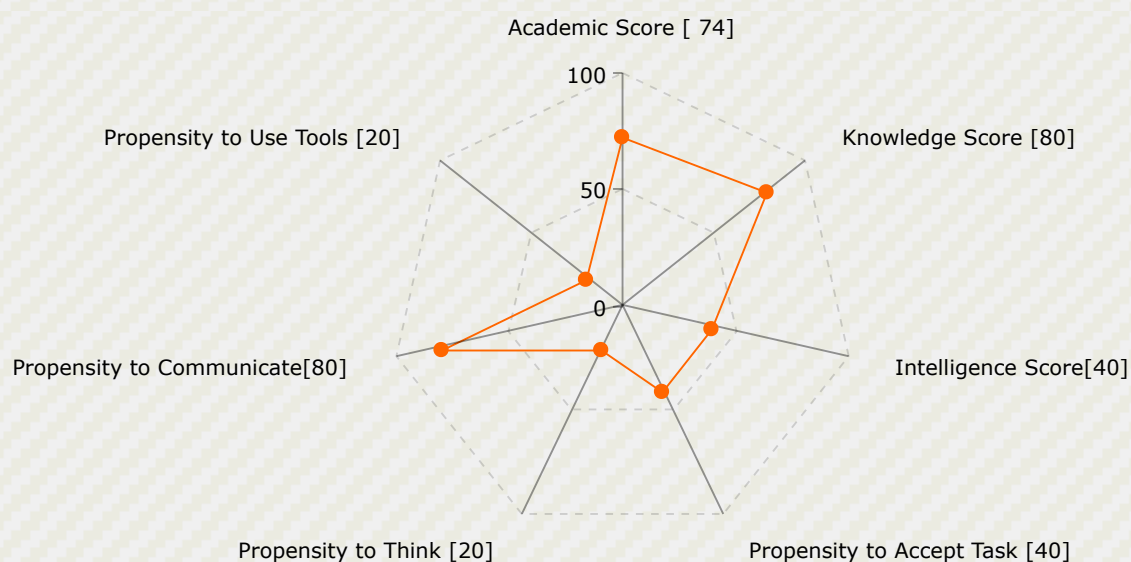


# Profile Mapping Report

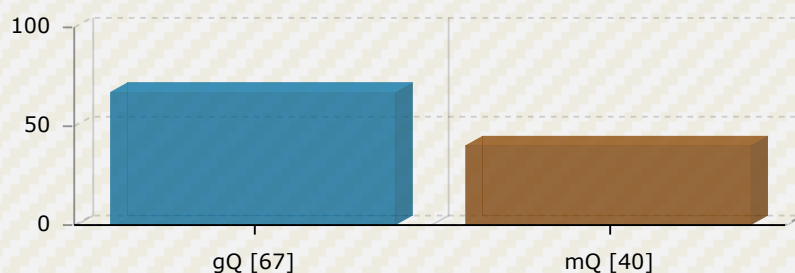
## Personal Details :

<b>College Name</b>	: Bangabasi Evening College	<b>Session:</b>	2021-22
<b>Name</b>	: PRENA SINGH	<b>DOB</b>	: 06/07/2002
<b>Sex</b>	: Female	<b>Caste</b>	: General
<b>Year / Sem</b>	: 1st Sem	<b>Student ID.</b>	: 8100176862
<b>Stream</b>	: Arts	<b>State</b>	: WEST BENGA
<b>Family Empowerment</b>	: 75 ( <40 => Poor , >=40 to <70 => Average , >70 => Good )		
<b>Performance Level</b>	: Average Learner		

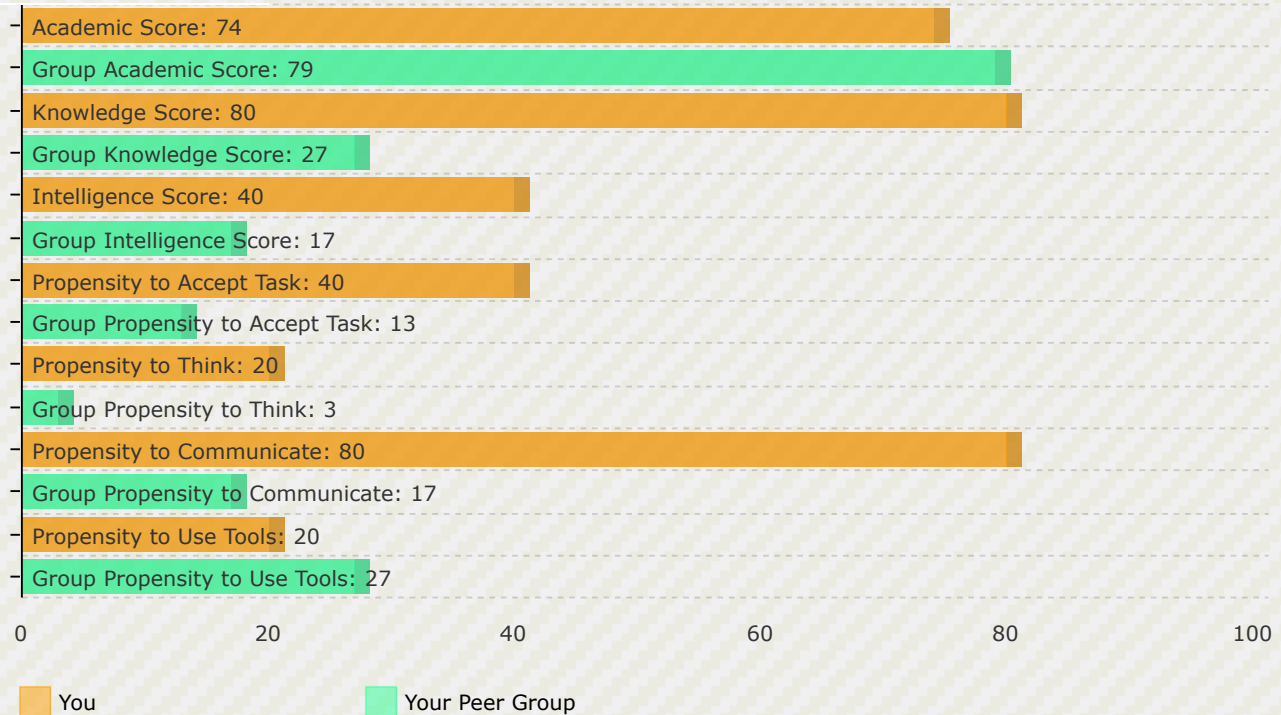
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### **Title of the Practice 2: Skill and Talent Enhancement Programmes (STEPS)**

#### **Objectives:**

1. Ensure high-quality benchmarking of globally accepted qualification standards.
2. Educate students through experiential learning and practical approaches.
3. Enhance students' skills to apply their knowledge in real-time challenges.
4. Uncover students' hidden talents by engaging them in various tasks.
5. Improve students' decision-making abilities across different sectors with speed and standards.

#### **Usefulness:**

1. It is crucial for learners to acquire additional knowledge beyond the regular curriculum.
2. Skills and talent drive economic growth and social development.
3. Students must enhance their talents to not just participate but excel.
4. Aligning with the College's Vision and Mission, we are advancing with STEPS.
5. Students need to acquire diverse skills and techniques to tackle daily challenges and prepare for the job market.

#### **Exercise:**

1. Departments organize various events at departmental, inter-departmental, inter-collegiate, university, state, national, and international levels, including games and sports.
2. Departments have designed certificate and skill development courses to bridge the gap between the curriculum and industry requirements, providing extra knowledge.
3. Events are organized in line with the college's vision and mission, maintaining harmony with departmental aims and objectives.
4. Activities are structured for active student participation, allowing learning through real-time situations.
5. The IQAC committee issues strategies for such events, planned and executed at the departmental level.
6. The IQAC committee, comprising teachers and students, works under the guidance of the respective Head or Coordinator, with student groups participating in events.

Principal  
Bangabasi Evening College  
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7. Activities like Invited Talks, Role Play, Quiz, Essay Writing, Elocution, Aptitude Tests, Innovative Concept Presentations, and Research Paper Presentations are organized.
8. Events aim to reach the targeted audience within and outside the College.
9. Participating students are informed in advance about the format, conduct, and assessment methodologies.
10. Members and participants are appreciated, and winners are awarded certificates, medals, trophies, cash prizes, or gift vouchers.

### **Evidence of Success:**

1. Increased entrepreneurial activities among students, such as startups.
2. Higher student placement rates in various industries and corporate sectors.
3. Increased salary packages for students securing jobs.
4. High demand for students from specific sectors in the industry and corporate world.
5. Records, including application letters signed by the Principal, programme notices, participant attendance records, event reports, and geo-tagged photographs, are maintained chronologically.

### **Problems Encountered and Resources Required:**

1. Maintaining standards and levels.
2. Adapting formats to keep pace with innovations and creativity.
3. Ensuring a constant supply of funding for event planning and execution.
4. Addressing space constraints for organizing large-scale events.
5. Motivating non-teaching staff and students.

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Number of placements of outgoing students during the last five years

Academic sessions: 2018-19 to 2022-23


5.2.1.1. Number of outgoing students placed during the last five years:

2022-23	2021-22	2020-21	2019-20	2018-19
106	59	16	08	09


\*Following sample documents in support of claim

Principal  
Bangabasi Evening College  
Kolkata - 700 009

Issued to **SUNIL KUMAR RAM**  
Designation **STAFF OF LAB MEDICINE STAFF**

  
(Signature of Issuing Officer) **05/05/2021**  
**Director**  
**CALCUTTA SCHOOL OF TROPICAL MEDICINE**  
Kolkata-700073

(Designation and Seal)  
  
(Date of Issue)

  
Principal  
Bengabasi Evening College  
Kolkata - 700 009

PHOTOGRAPH OF HOLDER



**Director**  
**CALCUTTA SCHOOL OF TROPICAL MEDICINE**  
Kolkata-700073

**Sunil Kumar Ram**  
(Full Signature of Holder)  
**05/05/2021**  
(Date)



ಭಾರತ ಸರ್ಕಾರ ಭಾರತ ಸರ್ಕಾರ GOVERNMENT OF INDIA  
ಸಂವಹನ ಸಚಿವಾಲಯ ಸಂಚಾರ ಮंत्रಾಲಯ MINISTRY OF COMMUNICATIONS  
ಅಂಚೆ ಇಲಾಖೆ ಡಾಕ ವಿಭಾಗ DEPARTMENT OF POSTS  
ಮಹಾಪ್ರಭಂಧಕರು(ಪಿ.ಎ.ಎಫ್) ಮಹಾ ಪ್ರबंधक(पी ए एफ) का कार्यालय O/o THE GENERAL MANAGER (P A & F)  
ಕರ್ನಾಟಕ ವಲಯ, ಬೆಂಗಳೂರು- 560001, कर्नाटक वलय, बेंगलूरु KARNATAKA CIRCLE, BANGALORE-560001  
Ph: 080-22850131,22850124, e-Mail- dapbangalore@indiapost.gov.in



No. 1621-1635/Admn/Per.I/I (J)/JA/AD

Dated 22.10.2022

### OFFER OF APPOINTMENT

To:

Sri. Arnab De  
S/o Sri. Tarun Kumar De  
South Habra, Subhas Road  
PO and PS -Habra, North 24 Parganas,  
West Bengal - 743 263  
Mob No. 7407072168  
Email-arnabde2017@gmail.com

The undersigned is pleased to offer the post of Junior Accountant in the office of the General Manager (PA &F), Karnataka Circle, Bangalore - 560 001, in Level 5 of the Pay Matrix with minimum pay of Rs.29,200/- (in the old Pay Band of Rs.5200-20,200 with Grade Pay of Rs.2800/-) and other usual allowances at the rates admissible and subject to the conditions laid down in the Rules and Orders governing the grant of such allowances from time to time.

1. The terms and conditions are:

- i) The appointment is purely temporary and is liable to be terminated at any time without assigning any reason, giving one month's notice or agreeing to entertain a claim of sum up to an equivalent to the pay and allowances for the period of one month or a portion thereof in lieu of the notice.
- ii) The appointment is provisional and is subject to the Caste / Tribe Certificate being verified through the proper channels and if the verification reveals that the claim to belong to Scheduled Caste or Scheduled Tribe, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.
- iii) The appointment is subject to the submission of declaration in the prescribed form "B".

*S. Chattopadhyay*

....2/

Principal  
Bangabasi Evening College  
Kolkata - 700 009

- iv) In the event of the candidate is having more than one spouse living, the appointment will be subject to his being exempted from the enforcement of the requirements in this regard.
- v) The appointment is subject to taking of an oath of allegiance / faithfulness to the Constitution of India in the prescribed form 'A'.
- vi) Before appointment the candidate should resign from the previous post, if any, held under the Government, whether within the P&T Department or outside.

Other conditions of service will be governed by the relevant rules and orders in force from time to time.

2. The candidate should bring the following documents in original at the time of reporting:

- i) A Character Certificate in the form shown in Form "C" from the Head of the Educational Institution last attended, or a Gazetted Officer and a similar Certificate from his employer, if any, duly attested by a District Magistrate or a Sub divisional magistrate or by a stipendiary First Class magistrate. The Certificate should have reference to the two years immediately preceding.
- ii) Attestation Form (enclosed) duly completed.
- iii) Original Certificate of Matriculation or any other document as evidence of age.
- iv) University / Board Certificate regarding educational qualification.
- v) Employment Exchange Card with latest renewal card.
- vi) A Certificate in the form prescribed by the Government of India in Ministry of Home Affairs, Department of Personnel & Administrative Reforms letter No.36012/6/76\_Est(SCT) dated 29.11.1977 that he belongs to one of the recognized Scheduled Castes or Tribes from the authority, competent to issue the Caste Certificate.

**Note:** In the case of persons born after the date of notification of the relevant Presidential Order the place of residence for the purpose of acquiring Scheduled Caste or Tribe status, is the place of permanent abode of their parents at the time of notification of the Presidential Orders under which they claim to belong to such a Caste or Tribe.

- vii) Discharge Certificate in respect of previous employment wherever applicable.
- viii) In the event of claiming age relaxation / concession admissible to displaced persons from Pakistan or Unliberated area of Jammu & Kashmir, displaced persons certified from a Gazetted Officer of the Central Government or District magistrate and or eligibility Certificate issued by the Government of India or Citizenship Certificate as proof of registration as an Indian Citizen.

....3/

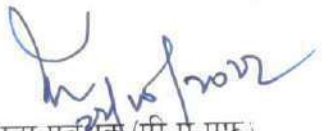
*S. Chattopadhyay*

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3. No travelling allowance will be allowed for joining the appointment.
4. The offer of appointment is further subject to his/her being found medically fit for Government service by the Civil Surgeon or a District Medical Officer of equal status at Bangalore to whom he will be sent after he accepts the offer and reports to this office.
5. Further, in case of candidates who have suffered from Leprosy and have now been declared as Disease arrested or cured by the competent authority they will be examined by a Government Leprosy Training Officer from Leprosy Institute. Such candidates will further be subject to medical examination annually, for a period of five years after initial appointment.
6. If the offer is accepted by him/her, he/she should sign the acceptance of offer in the form enclosed (Form D) and report personally to this office immediately, but in any case **not later than 25.11.2022**. This offer is liable to lapse if he does not accept the offer and report to this office on or before the stipulated date/time.
7. If the declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, she will be liable to be removed from services forthwith, besides other such action the Government may deem necessary.

- Encl: 1. Forms 'A', 'B', 'C', 'D'  
2. Attestation Forms in duplicate.

  
महा प्रबंधक (पी ए एफ),  
कर्नाटक सर्कल, बेंगलूरु 560001.  
General Manager (PAF),  
Karnataka Circle, Bengaluru 560 001.



Principal  
Bangabasi Evening College  
Kolkata - 700 009



## इंस्टीट्यूट ऑफ बैंकिंग पर्सोनेल सिलेक्शन

(भारतीय रिज़र्व बैंक, केंद्रीय वित्तीय संस्थाओं व सार्वजनिक क्षेत्र के बैंकों द्वारा स्थापित एक स्वायत्त संस्था)

### INSTITUTE OF BANKING PERSONNEL SELECTION

(An autonomous body set up by Reserve Bank of India, Central Financial Institutions and Public Sector Bank(s))

असेसमेंट में, हम पर भरोसा रखता है भारत

In assessment, India trusts us

#### **Result of Online Main Examination for Recruitment of Office Assistants (Multipurpose) in Regional Rural Banks (CRP RRBs -XII)**

Name of the candidate	SOUPARNA HAIT
Roll No.	2843006207
Registration No.	2240042637
State Applied for	WEST BENGAL
Category	GENERAL
Date of Online Main Examination	16/09/2023
Details of TWS Score Obtained in Online Main Examination	66.16 (out of 100)

We are glad to inform you that based on your performance in the Online Main Examination, the order of preferences registered by you, vacancies furnished by the Regional Rural Banks, spirit of Govt. guidelines, administrative exigency etc. you have been Provisionally Allotted against vacancies in UNRESERVED category in BANGIYA GRAMIN VIKASH BANK .

#### **Details of Scores of Online Main examination (CRP RRBs XII) for Office Assistants (Multipurpose)**

	Reasoning	Computer Knowledge	General Awareness	English Language	Hindi Language	Numerical Ability	Total Weighted Score (out of 200)
Maximum Score	40	40	40	40	--	40	200
Cutoff Score for GENERAL	20.75	14.00	02.50	07.75	--	08.00	*
Obtained Score	38.75	29.75	15.25	15.00	--	31.00	132.31

Total Weighted Score = Scores obtained in (Reasoning x 1.25 + Computer Knowledge x 0.50 + General Awareness x 1.00 + English Language/ Hindi Language x 1.00 + Numerical Ability x 1.25)

For details on **Process of Arriving at Scores**, please refer to authorised IBPS website [www.ibps.in](http://www.ibps.in)

\* Please refer notification dated 01.01.2024 displayed on authorised IBPS website.

Principal  
Bangabasi Evening College  
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**Please note:**

1. The provisional allotment under CRP RRBs XII is subject to your fulfilling the eligibility criteria for Regional Rural Banks and further scrutiny of relevant documents in support of your eligibility and identity (identity verification) to the satisfaction of BANGIYA GRAMIN VIKASH BANK . This does not constitute an offer of employment.
2. In case it is detected at any stage that, you do not satisfy the eligibility criteria at any stage of the recruitment process your candidature/ chance in the process shall stand forfeited.
3. If you do not avail the provisional allotment to/ offer/ appointment from the Regional Rural Bank named above your candidature/ chance in the process shall stand forfeited.
4. Offer of appointment including terms and conditions, formalities for verification, joining etc. will be issued by the above mentioned Regional Rural Bank in due course. Decision of the Regional Rural Bank shall be final and binding. The recruitment process/appointment is solely the purview of the RRB and shall be final and binding. IBPS has no role in recruitment. The concerned Regional Rural Bank has the sole discretion to issue the appointment letter or otherwise. Please note that even after issuing of appointment letter by the concerned Regional Rural Bank if appointment letter is cancelled/revoked due to want of certificates or mismatch in Biometric Thumb Impression and photograph or for any other reason whatsoever, IBPS shall not be held liable.



Principal  
Bangabasi Evening College  
Kolkata - 700 009

## V5 GLOBAL SERVICES PRIVATE LIMITED.

B1, H5 Second Floor, Deutsche BMW showroom, Mohan cooperative industrial area, Near Haldiram Pin Code – 110044  
website: [www.v5global.com](http://www.v5global.com). CIN-U72300DL2005PTC140952

**Employee ID: V5317144**

### **Employment Agreement**

The Employment Agreement (**Agreement**) is made on this day of **14 Aug 2023**

BETWEEN

1. **V5 Global Services Private Limited**, a company incorporated under the Companies Act, 1956/2013 with its registered office at B1, H5 Second Floor, Deutsche BMW showroom, Mohan cooperative industrial area, Near Haldiram Pin Code – 110044 website: [www.v5global.com](http://www.v5global.com). CIN-U72300DL2005PTC140952 (hereinafter referred to as the "**Company**" which expression shall, be deemed to mean and include its successors, affiliates and permitted assigns); and
2. **Mr Apurba Malakar**, an Indian national, son/daughter of **Pradip Malakar**, currently residing at **116/1, Jatindas Nagar, Belgharia., Sanghati Club, Belghoria- Kolkata 700056**, contact number **7980322860** (hereinafter referred to as the "Employee").

(The Employee and the Company are hereinafter individually referred to as a **Party** and collectively as the **Parties**.)

#### **WHEREAS**

- A. The Company is engaged in the business of various Marketing and Manpower outsourcing services.
- B. The Company requires the services of an efficient, qualified, capable and experienced person to act as **Promoter** for a project titled **Regular** which the Company is undertaking for **Eureka Forbes (Project Company)**.
- C. The Employee has represented to the Company that He/She has the necessary qualifications, experience, and capability for the Position (as hereinafter defined) and has expressed his/her willingness to accept the appointment and act as Promoter of the Project.
- D. The Company has agreed to appoint the Employee as **Promoter** for the Project and the Employee has agreed to accept the appointment as **Promoter** for the Project, on the terms and conditions hereinafter contained and in the Company Policy (as hereinafter defined), (**Employment**).
- E. The Parties are desirous of recording in writing the terms and conditions of the Employment.

**NOW THEREFORE** in consideration of the premises and mutual agreements and covenants contained in this Agreement and other good and valuable consideration (the receipt and adequacy of which are hereby mutually acknowledged), each of the Parties with the intent to be legally bound hereby covenant and agree as follows.

#### **1. DEFINITIONS AND INTERPRETATION**

In this Agreement, capitalised terms shall have the respective meaning given to them in the Preamble and Clause 1.1

##### **1.1 Definitions**

The following definitions constitute part and parcel of this Agreement:

(a) Affiliate; (b) Confidential Information; and (c) Intellectual Property. These definitions are available at the official website of the Company bearing the following link: [isp.v5global.co.in](http://isp.v5global.co.in). All employees are advised to read these definitions since they constitute an integral part of this Agreement.

#### **2. APPOINTMENT, REMUNERATION AND RESPONSIBILITIES**

- 2.1 The Company hereby appoints the Employee as **Promoter** for the Project **Regular** and in consideration for rendering the services and performing the obligation as described herein, the Employee shall be entitled to the remuneration package as specified in Annexure 1.



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Except for benefits and entitlements which the Company is required to provide to the Employee pursuant to Applicable Law, the benefits and entitlements that are being provided to the Employee by the Company on a voluntary basis are in accordance with the Company Policy and hence are liable to be withdrawn or changed from time to time at the convenience and discretion of the Company.

- 2.2 The Company may at its discretion, subject to Applicable Law, modify the remuneration package, rights, benefits and entitlements granted to the Employee pursuant to this Agreement, as it may from time to time determine.
- 2.3 The Employee shall perform such duties and carry out such functions as directed by the Company. Without prejudice to the above, the Employee shall perform such other functions as may be assigned/entrusted to him/her by the Company or any other person/entity authorized by the Company.
- 2.4 This Employment is being offered to the Employee upon the understanding and is conditional upon (i) the credentials, testimonials and particulars submitted by the Employee with or in the application for employment being true, correct and accurate; and (ii) satisfactory verification of the background of the Employee by the Company in a manner as it deem fits. If at any time it should emerge that the particulars furnished by the Employee are false/incorrect or if any material or relevant information has been suppressed or concealed or the result of the background investigation and verification of documents/information is not satisfactory in the sole opinion of the Company, then notwithstanding the acceptance of the Employment by the Employee, the Employment will be considered ineffective and irregular and would be liable to be terminated by the Company forthwith without notice and without payment of any compensation, whatsoever. This termination will not affect the rights and remedies that the Company may have under any laws, rules and regulations for the time being in force.

**3. EFFECTIVE DATE**

This Agreement shall come into force and effect on the date of execution hereof **10 Aug 2023** and shall remain in force unless terminated in accordance with terms contained herein. The Employee shall commence his Employment from **10 Aug 2023**.

**4. CONDITIONS OF EMPLOYMENT**

- 4.1 The Employee during his/her Employment shall, perform and discharge faithfully and to the best of his/her ability the duties and function assigned to him/her pursuant to the Agreement. Subject to Applicable Law, the Employee shall devote his/her full time, attention and energies towards the functioning of the Company and in discharge of his/her duties and responsibilities mentioned herein. The Employee shall work such number of hours as may be necessary for the Employee to perform his/her duties and functions effectively and otherwise in accordance with the Company Policy in that behalf and the Employee shall not be entitled to receive any additional remuneration for work done outside his/her normal hours of work.
- 4.2 Weekly working hours are 48 Hours.
- 4.3 The Employee shall be entitled to Leaves in accordance with Company Policy.
- 4.4 The Employee further agrees that during the course of his/her Employment with the Company and at all times thereafter, he/she will not engage in any conduct that is intended to or has the result of inflicting harm upon the reputation of the Company or any of its Affiliates, Clients, Project Company or any of its officers, directors, shareholders or employees.
- 4.5 The Employee's location/place of work shall be **Kolkata**, India, but he/she may be required to travel to or work at any place within or outside India as directed by the Company, from time to time. The Company reserves the right to transfer the services of the Employee to any other location of the Company or assign his/her employment to one of its Affiliates on the same terms and conditions as this Agreement.
- 4.6 The Employee, during the course of his employment with the Company, may be provided with certain equipment/gadgets (such as laptops, mobile phones etc.) to be utilized solely for the purpose of his/her employment (**Company Belongings**). The Employee acknowledges that the Company Belongings are the absolute property of the Company and further undertakes to keep the Company Belongings in mint condition as long as they remain in his/her possession.

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- 4.7 The Employee may be required to execute a separate agreement with respect to the Company Belongings provided to him/her, the terms and conditions of which shall constitute a part of the Employee's employment conditions and be considered a part of the current Agreement.
- 4.8 The Employee shall hand over the Company Belongings back to the Company, upon happening of the following events, whichever is earlier: (i) whenever demanded by the Company; or (ii) at the time of cessation of his/her employment (for any reason whatsoever) with the Company.
- 4.9 A sum of Rs.750 / Rs.1500, as applicable, would be deducted from the first month's salary, towards security deposit against the induction, training, joining formalities and Company's Assets etc. in case this sum is deducted from first month salary, shall be refunded back to the Employee in totaling to Rs.900/Rs.1800, upon successful completion of 1 (one) year of continuous employment with the Company. In case of any non-deduction of this amount from the first month salary of the employee for whatsoever reason, the same will be recovered from the full and final settlement amount payable to the employee in case the employee leaves the organisation without completing one year of continuous service.
- 5.0 In addition to the above, in case, employee terminates this agreement without required notice/information within 30 days from the date of joining, the Company shall be entitled to forfeit entire earned wages of employee, on account of the cost incurred on the employee's training/induction, documentation, antecedent verification, uniform etc.

### 5. CONFIDENTIALITY AND INTELLECTUAL PROPERTY RIGHTS

- 5.1 The Employee recognizes that he/she will be given and have access to Confidential Information of the Company, its Clients, its Affiliates and the Project Company. In consideration of the benefits accruing to the Employee under this Agreement, the Employee hereby agrees that he/she shall:
  - (a) not, without the prior written permission of the Company, directly or indirectly disclose or cause to be disclosed any Confidential Information to any third party;
  - (b) take all steps as may be reasonably necessary to protect the integrity of the Confidential Information and to ensure against any unauthorized disclosure thereof;
  - (c) promptly inform the Company of any potential or accidental disclosure of Confidential Information and shall take all steps, together with the Company, to retrieve and protect the said Confidential Information; and
  - (d) use the Confidential Information only in connection with the Employment for the Business.

The Employee shall continue to be bound by this clause 5.1 even after the expiry/termination of this Agreement.

### 6. EXPENSES

The Employee's business expenses including any business related travel, boarding and lodging related expenses, which are incurred in the course of his Employment with the Company shall be reimbursed by the Company pursuant to, and to the extent permitted by the Company Policy as in effect from time to time.

### 7. NON COMPETE AND NON SOLICITATION

During the Term of the Agreement, the Employee shall render his/her services to the Company wholly and on an exclusive basis and the Employee shall not be entitled to in any manner, directly or indirectly, to work for or provide services to any other person.

### 8. REPRESENTATIONS AND WARRANTIES AND COVENANTS

8.1 The Employee hereby represents and warrants as follows:

- (a) The Employee is not, directly or indirectly, employed by, work for or is engaged in providing services to any person, firm, partnership, association, corporation, or entity other than the Company, and neither is the Employee a party to any agreement (written or oral) with any other person or business entity, that in any way affects the Employee's employment by the Company, or conflicts with the Employee's obligations under this Agreement, or restricts the Employee from rendering any services hereunder;

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- (b) The Employee has executed and delivered this Agreement as his/her free and voluntary act, after having determined that the provisions contained herein are of benefit to him/her, and that the duties and obligations imposed on him/her hereunder are fair and reasonable and will not prevent him/her from earning a comparable livelihood following the termination of his/her employment with the Company;
- (c) The Employee has read and fully understands the terms and conditions set forth herein, has had time to reflect on and consider the benefits and consequences of entering into this Agreement, and has obtained independent legal advice in connection with the execution of this Agreement;
- (d) The Employee has not been arrested, or convicted of, or cautioned for, or charged but not yet tried with any offence or crime, even though subject of a pardon, amnesty, or other similar legal action and there is no lawsuit, arbitration, administrative or other proceeding or governmental investigation pending or threatened against him/her;
- (e) The Employee has been relieved by his previous employer and is not involved in any dispute with them concerning his/her past employment; and
- (f) The material, information and documents provided by him/her to the Company in connection with his/her Employment is true and correct in all respects and that no information, fact, or documents that would be relevant for the Company to evaluate his/her suitability for the Employment has been concealed from the Company.

8.2 The Employee shall do such acts and things, execute such documents and provide such reasonable assistance as may be required to consummate the transactions contemplated by this Agreement, and the Employee shall provide such further documents or instruments required by the Company or any other party as may be reasonably necessary or desirable to effect the purpose of this Agreement and to carry out its provisions.

**9. TERMINATION**

9.1 The employee shall be on probation for a period of 3 (three) month from his date of joining, during the probation period, the Company shall have right to terminate this agreement by providing to employee with 7 (seven) days prior written notice. Post successful completion of probation, the Company shall have right to terminate this agreement by providing to the employee with 30 (thirty) days prior written notice.

9.1 (b) Employee may terminate his/her employment with the company at any time by giving requisite notice as per the terms of his/her employment agreement in writing, or equivalent wages in lieu thereof . In case Employee fails to deposit required notice pay in lieu of requisite notice to the company before settling employee's full and final payment, the same shall be adjusted by the management from employee's full and final dues payable to employee, and the balance amount will be paid to employee.

9.2 Notwithstanding the provisions of Clause 9.1 above, the Company shall be entitled to forthwith terminate this Agreement (without any compensation) by notice in writing to the Employee or his/her representative upon the occurrence of any of the events mentioned below:

- (a) in case the Employee is charged of any crime or offence involving moral turpitude under Applicable Law in India;
- (b) in case of negligence or incompetence by the Employee in the performance of his/her duties, in the Company's opinion;
- (c) in case of any breach by the Employee of Clause 5;
- (d) in case of any breach by the Employee of Clause 7;
- (e) an act of proven dishonesty, misappropriation, breach of trust or fraud by the Employee;
- (f) the Employee engaging in conduct which causes financial harm to or erodes the goodwill and reputation of the Company and/or its Affiliates and/or any of their respective officers or employees;



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- (g) the Employee's breach of the provisions of this Agreement or the failure to render services to the Company in accordance with the terms of this Agreement;
- (h) the Employee being in a state of health which, in the opinion of the Company, adversely affects due discharge of his/her duties under this Agreement;
- (i) in case of any breach by the Employee of any agreement, representation, warranty, or covenant set forth in this Agreement or in the Company Policy;
- (j) in case of any adverse report coming to light from any enquiries, from references indicated by the Employee or from the Employee's previous employer(s), if any;
- (k) The activities/behavior/conduct of the Employee is considered immoral/unethical or detrimental to the interests of the Company;
- (l) if, at any time, it is found that the Employee has concealed/suppressed particulars of any declaration, statement or information or has furnished inaccurate particulars of information (of any nature whatsoever) to the Company;
- (m) in case of any other ground on which the Company is so entitled to dismiss the Employee under the Company Policy or under Applicable Law;
- (n) the commission of any act or omission by the Employee which is in violation of any Applicable Laws in India; or
- (o) in case the Project, in connection with which, the Employee had been employed by the Company, is terminated by the Project Company or the Company.
- (p) In case employee is absent for three consecutive days without any written approval from, the line manager/HR Department, he/she shall be treated absconding and the Company may cease his/her employment without further reference.

It is clarified that the Company, at the time of terminating the employment of the Employee on account of any of the provisions specified in Clause 9.2 above, shall not be obligated to provide any reasons thereof to the Employee.

**10. CONSEQUENCES UPON TERMINATION**

10.1 Upon termination of this Agreement for any reason whatsoever, the Employee shall, not later than the date of termination:

- (a) handover the charge of his/her duties to such person as may be nominated/authorized by the Company;
- (b) pay in full to the Company all amounts due by the Employee to the Company; and
- (c) surrender to any person nominated/authorized by the Company, the Confidential Information and other documents of the Company, originals and/or copies (whether in printed or electronic form), Company Belongings, and all other properties, assets (whether movable or immovable), monies and belongings of the Company, its Client, Affiliates or branch offices in the Employee's possession or control.
  - (i) It is clarified that in case of failure of the Employee to return the Company Belongings or failure to return the Company Belongings in good condition, the Company shall be entitled to recover the value of such Company Belongings or the cost for the damages caused to the Company Belongings, as the case may be, by settling off the same against any payments due to the Employee or by any other means mentioned in the separate agreement executed by the Employee with respect to the Company Belongings.
  - (ii) The Company shall be at liberty to take appropriate legal action in case of failure of the Employee to hand over the Confidential Information and other sensitive information of the Company, its clients, affiliates or branch offices, in his/her possession at the time of cessation of his/her employment with the Company.

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- 10.2 The Employee agrees that he/she shall not claim any amounts whatsoever from the Company by way of severance pay, bonus or compensation under this Agreement in the event of termination of this Agreement, except as provided under applicable law.
- 10.3 On termination of this Agreement, the Company may deduct from any sums owed by it to the Employee (by way of salary or otherwise) any sums otherwise provided by the Company to the Employee which are due to the Company from the Employee. Further, the full and final settlement of the Employee, after making relevant deductions, if any (as explained above in this clause) will be payable to the Employee within a period of 60 (sixty) days from the date of submission of Full & Final form.
- 10.4 Notwithstanding anything to the contrary in this Agreement, in the event of termination of the employment of the Employee for any reason whatsoever, the Employee shall be bound by the surviving provisions of this Agreement.

### 11. COMPANY RULES, PROCEDURES AND POLICIES

The Employee shall be under an obligation to comply with the all Company policies, which are made from time to time (**Company Policy**). The Company shall endeavor to provide the Employee with information on the Company Policies. However, the Employee shall be obligated to inquire about the Company Policies and its status on a regular basis.

### 12. GOVERNING LAW AND DISPUTE RESOLUTION

- 12.1 This Agreement shall be governed by and construed in accordance with the laws of India and subject to the provisions of Clause 12.2, the courts at New Delhi shall have exclusive jurisdiction in respect of any matter under this Agreement.
- 12.2 Any dispute or difference arising under or in relation to this Agreement shall be referred to arbitration in accordance with the Arbitration and Conciliation Act, 1996, as in existence from time to time (**Arbitration Act**). The arbitration shall be conducted by a single arbitrator to be appointed solely by the Company within a period of thirty (30) days from the date of service of notice of a dispute by a Party upon the other Party. The arbitrator's decision shall be final and binding on the Parties. The place of arbitration shall be Delhi and the language of arbitration shall be English. Pending final resolution of any dispute, the Parties shall continue to perform their respective obligations under this Agreement. The arbitrator shall provide a reasoned award.

### 13. NOTICES

- 13.1 All notices under this Agreement shall be in writing and shall be served by sending the same by registered post or courier (i) in the case of the Company, to the office of the Company specified in this behalf; and (ii) in case of the Employee to his/her address in the Company's records.

Notwithstanding the abovementioned, all notices under this Agreement can also be sent to the Company any of the following email addresses: [hr@v5global.com](mailto:hr@v5global.com)/ [hrhelpline@v5global.com](mailto:hrhelpline@v5global.com)


- 13.2 The Employee will keep the Company informed of his/her latest postal address and contact number at all times and intimate in writing in case of change of address or contact number. Any communication sent to the Employee by the Company on the last known address will be deemed to have been duly served notwithstanding the fact that the Employee has changed his/her address.

### 14. INDEMNIFICATION

The Employee, at all times during the Term (and even after the termination of this Agreement) agrees to indemnify and hold harmless the Company, its directors, employees, Affiliates, against all losses, damages, claims, interests, costs, expenses, liabilities, proceedings and demands which the Company may suffer or incur or which may be made against the Company as a result of any breach of any provision of this Agreement by the Employee, including unauthorised disclosure or use of the Confidential Information by the Employee or any person related to the Employee that may have access to such Confidential Information through the Employee.

### 15. MISCELLANEOUS PROVISIONS

#### 15.1 Assignment

  
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The Company shall be free to assign all or part of its rights hereunder to any party without the consent of the Employee. However, the Employee shall not be entitled to assign or transfer any of his/her rights, benefits or obligations hereunder in any manner howsoever.

**15.2 Statutory deductions**

Any and all taxes including those taxes which arise from any payments, benefits, etc. received by the Employee from the Company during the Term shall be borne by the Employee and the Company assumes no responsibility for the Employee's personal tax affairs or the liability of such payments and benefits. The Company may deduct or withhold any amounts prior to effecting any payments or benefits to the Employee in terms of this Agreement, in accordance with any provisions of Applicable Law, including The Employees Provident Fund and Miscellaneous Provisions Act, 1952, and Employees State Insurance Act, 1948. Additionally, the Company may make statutory payments which the Employee may be entitled to under Applicable Law, including The Payment of Bonus Act, 1965 and the Payment of Gratuity Act, 1972.

15.3 The Employee shall be provided appointment letter, monthly salary slips and all other official letters/communiqué to his/her email address registered with the Company.

**IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THESE PRESENTS THE DAY AND YEAR FIRST INDICATED ABOVE.**

**For V5 Global Services Private Limited**



Authorised Signatory

Signature of the Employee

**Mr Apurba Malakar**



*Principal*  
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**Annexure 1  
 Remuneration Package**

Your total cost to Company is **Rs. 19083/-** per month ( **Nineteen Thousand and Eighty Three Rupees** Only including, PF, ESI Contributions - Employer /Employee, Bonus, Gratuity and Insurance and Monthly variable, if applicable)

GROSS SALARY		STATUTORY BENEFITS	
Basic	Rs. 9551/-	PF Employer	Rs. 1549/-
HRA	Rs. 2865/-	PF Admin	Rs. 65/-
Bonus	Rs. 1085/-	ESIC Employer	Rs. 548/-
Other Allowances	Rs. 3355/-	EDLI Employer	Rs. 65/-
<b>GROSS SALARY TOTAL</b>	<b>Rs. 16856/-</b>	<b>STATUTORY TOTAL</b>	<b>Rs. 2227/-</b>
PF Employee	Rs. 1549/-		
ESIC Employee	Rs. 127/-		
Professional Tax	Rs. 130/-		
InsuranceV5	Rs. 50/-		
MediclaimV5	Rs. 190/-		
<b>NET SALARY</b>	<b>Rs. 14810/-</b>	<b>COST TO COMPANY</b> (Gross + Statutory Benefits)	<b>Rs. 19083/-</b>

**# Professional Tax, Labour welfare fund & other statutory contribution as envisage under the prevailing Acts & Rules of respective state govt. shall be applicable.**  
**You will be entitled to Bonus as per the payment of Bonus Act, in case applicable in your case and mentioned as a part of your CTC.**

*\*\* Performance based Incentive will be paid as per the scheme announced by company from time to time subject to fulfillment of certain prescribed conditions.*

*\*\*Incentive will be payable only if you are on the rolls of the organization (V5 Global Services Private Limited) at the time of disbursement of incentive.*

*\*\*Mobile and conveyance bills to be submitted.*

*\*\*Mediclaim reimbursement bills to be submitted.*

**N.B.: The Employee is required to submit the following documents before commencing employment with the Company.**

- 1) Acceptance of the offer letter.
- 2) All Mark sheets & Certificates
- 3) Two professional References with designation address and Telephone number.
- 4) 3 Passport size photographs.
- 5) Permanent Address proof like copy of electricity bill / voter id.
- 6) Acceptance of Resignation Letter
- 7) Health/ Fitness Certificate
- 8) Last salary slip
- 9) Copy of Pan Card



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## Offer Letter

1 message

**Arpita Sengupta** <hr@jewf.org>  
To: priyankakhatun23@gmail.com  
Cc: seeuly@jsb.org.in, principal@jpsedu.in

Thu, 27 Jul, 2023 at 11:36 am

Dear Ms. Khatun,

Greetings from Jyotirmoy Public School.

As discussed, this is to inform you that you have been selected for the post of **Assistant Teacher- Mathematics** at Jyotirmoy Public School.

Your formal date of joining will be 1<sup>st</sup> August, 2023.

You shall be entitled to a consolidated pay of Rs. 20,000/- (Rupees Twenty Thousand Only) Per Month. TDS and such other statutory dues would be deducted as per applicable norms.

Please report to the Principal, **Mr Sushant Das**, on the date of your joining at 8.00 am.

Your formal appointment letter will be issued after your joining.

You're advised to report to duty on the agreed date, and carry the following documents mentioned below:

1. All Educational Documents (from Class X).
2. Professional Documents – Relieving Letter, Resignation Acceptance Mail/ Letter, Experience Certificate, last 3 months Payslip from the Last Company (If Fresher not applicable)
3. Aadhar Card, Pan Card, and Cancelled Bank Cheque.
4. Three copies of photograph.
5. Updated Resume

Failing to join at the aforementioned date of joining, this offer will be withdrawn.

We wish you success in your assignment.

### Note:

1. ***This employment is purely on contractual basis (leave vacancy) valid till 31<sup>st</sup> March, 2024. Any further scope of association can be explored only if the requirement still exists after 31<sup>st</sup> March, 2024 and the Management is satisfied with your overall performance***
2. ***If any privilege is provided to you during your tenure, it is completely on a temporary basis and can be withdrawn at any given time at the sole discretion of the Management.***

Best Regards,

Principal  
Bangabasi Evening College  
Kolkata - 700 009

**Arpita Sengupta**

Sr.Executive Human Resource  
& Legal Affairs



**JYOTIRMOY EDUCATION & WELFARE FOUNDATION**  
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*Principal*  
Bangabasi Evening College  
Kolkata - 700 009

Wednesday, May 15

Member Id: 41591

Logout



# Institute of Actuaries of India

Statutory body established under an Act of Parliament



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### Personal Details



<b>Name:-</b>	PAPIYA BHATTACHARYA	<b>Member Id:-</b>	IAI- 41591
<b>Gender:-</b>	Female	<b>Date of Birth:-</b>	08 Feb 1998
<b>Year of Admission:-</b>	01 Apr 2023	<b>Next Subscription Due Date:-</b>	31 Mar 2025
<b>Member Category:-</b>	STUDENT		

### Permanent Address

*Flat/Door/Block No	*Name of the Premises/Building/Village	*Road/Street/Post Office	Area/Locality
61	KISMAT APURBAPUR	SINGUR	MILANDEEP
*City	*State	*Country	*Pincode
SINGUR	West E <input type="checkbox"/> If Other, please specify	India <input type="checkbox"/>	712409

### Residential Address (same as above )

*Flat/Door/Block No	*Name of the Premises/Building/Village	*Road/Street/Post Office	Area/Locality
C-4 EXTN. PART	NEW ASHOK NAGAR	NEW ASHOK NAG	NEW ASHOK N
*City	*State	*Country	*Pincode

DELHI	Delhi ▼ If Other, please specify	India ▼	110096
-------	----------------------------------	---------	--------

\*Select your Mailing Address: Residential Address ▼

### Employer Details

Employer's Name	Designation	Department
CARE HEALTH INSURANCE	CUSTOMER SUPP	MANAGER VOIC
Block No.	Name of the Premises/Building	Road/Street/Post Office
3RD FLOOR	VIPUL TECH SQUARE	GOLF COURSE RO
Area/Locality	City	State
SECTOR 43	GURUGRAM	Haryana ▼ If Other, please specify
Country	Pincode	
India ▼	122009	

### Other Actuarial Details

Membership Id	Membership Category
41591	
Actuarial Body Name	
Institute of Actuaries of India (India) ▼	

### Contact Details

*Mobile No	Tel No (R)	Tel No (O)
+ 917439754039		
Email ID	Alternate Email ID	
papiyabhattacharya02 (Eg: abc@xyz.com)	papiyab1998@gm (Eg: abc@xyz.com)	

Note: Fields marked with (\*) asterisk sign is mandatory

Save Details

Website best viewed in IE8, Opera, Chrome, Firefox & Safari with the resolution of 1024 x 768 & Above  
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*S. Chattopadhyay*  
 Principal  
 Bangabasi Evening College  
 Kolkata - 700 009

EIN / EMP CODE : 138020 / 138020

Date of Birth : 21/10/1998

Blood Group : A+

Emergency Contact : 9681972694  
(Tel. No. with STD Code)

*Pravin Kuman choubey*

**Signature of Holder**

**IDBI Bank Limited**

Registered Office

IDBI Tower, WTC Complex

Cuffee Parade, Mumbai - 400 005

Phone : 022 22189111 / 66553355

*S. Chatterjee*

Principal  
Bangabasi Evening College  
Kolkata - 700 009





**PARVIN KUMAR CHOUBEY**

Executive

A handwritten signature in black ink, appearing to be "P. K. Choubey", written over a horizontal line.

**Authorised Signatory**

*S. Chattopadhyay*

Principal  
Bangabasi Evening College  
Kolkata - 700 009

# SHREE SHAGUN TRADECOM PVT LTD

Date: - 15-10-2022

To

Mr. Sumit Pal,

Natun Gram Surja Sen Nagar

Purba Bidyadharpur Basudebpur(P)

North 24 Parganas, Shyamnagar

West Bengal- 743127

Sub: - Offer for the post of Accounts Executive

Dear Mr. Sumit,

As per your application for the post of Accounts Executive & your subsequent interview held with us, we have pleasure in offering you employment in our organization as Accounts Executive (on probation).

Please accept this letter as our offer to you for this job & you are hereby requested to report us latest by 10/11/2022. The letter will be null & void on and from dt.16/11/2022. After joining you will receive your final appointment letter from us with all pay details.

Further, please bring the following documents on the day of joining:

1. Aadhar card (Details should match with PAN card)
2. PAN Card.
3. Copy of relieving letter or resignation duly accepted by previous employer.
4. One cancelled cheque of your own saving bank account with your name printed on it or written on it as given on PAN and aadhar card
5. 2 recent coloured passport size photographs
6. Last 3-month bank statement & salary slip for salary proof.
7. Self attested photocopy each of educational qualifications.

We wish you all the best and hope to have long lasting relationship with us. You are requested to sign and return us the duplicate copy sent hereof as a token of your acceptance of the above,

Thanks & regards

For Shree Shagun Tradecom Pvt Ltd

*Benatta Choudhary*

(HR & Admin Manager)

*S Chatterjee*

Principal  
Bangabasi Evening College  
Kolkata - 700 009

Suite No. 75, 2nd floor, Karnani Estate, 209 AJC Bose Road, Kolkata 700 017

Tel: +91 33 2290 0748 | Fax: +91 33 3028 5008

CIN : U52599WB2007PTC113169

**OFFICE OF THE  
JALPAIGURI DISTRICT PRIMARY SCHOOL COUNCIL  
JALPAIGURI**

Memo No.1043

Date. 20.07.2021

**TO  
SRI./SMT. TANBIR ALAM  
F/H NAME- ABDUL KHALEQUE  
VILL.-RAMPUR  
P.O.-RASULPUR  
DIST.-MALDA  
PIN-732123**

He/she is hereby appointed as an Assistant Teacher on probation for Two Years from the date of joining under the District Primary School Council, Jalpaiguri on monthly pay and other usual allowances as per rules in the scale of pay Rs.7100 - 37600/- (Grade Pay-Rs.3600/-) under ROPA-2009 corresponding to revised pay under ROPA-2019 in the Pay Level-9 (Rs.28900 - 74500) and he/she is posted as Assistant Teacher in **BHOTEPATY R.R. PRIMARY SCHOOL**, under **MAYNAGURI SOUTH** Circle, Dist.-Jalpaiguri.

His/her service will be regulated by the relevant Govt. Act, rules, regulations etc.

His/her service is transferable and is purely temporary and is terminable on one month's notice on either side. One month's salary will be forfeited if the teacher does not serve one month's notice prior to leaving his/her service.

He/she must abide by the rules, regulations and orders of the Council.

The joining report in duplicate, attested copies of the qualification certificates, Mark-Sheets, age proof certificates, and other relevant certificates such as Caste Certificate / OBC Certificate / P.H. Certificate etc should be submitted to the concerned Sub-Inspector of Schools along with the originals for verification.

He/she should join his/her post within fifteen days from the date of issue of this appointment letter failing which the offer of appointment may be treated as cancelled without making any further reference to him/her in this regard.

In terms of Memo No. 778(22)/BPE/2021 dated 15.07.2021 of West Bengal Board of Primary Education and in compliance with order of the Honourable Calcutta High Court, passed on 04.03.2021 in the matter of MAT 298 of 2021 with CAN 1 of 2021 and MAT 299 of 2021 with CAN 1 of 2021 and MAT 305 of 2021 with CAN 1 of 2021, this appointment has an effect of " This appointment shall not create any enquiry in their favour nor confer any vested right and their appointments should be governed by the result of the Writ Petition."

**Chairman-in-charge  
District Primary School Council  
Jalpaiguri**

Date.20.07.2021

Memo No. 1043/1(4)

**Copy forwarded for information and necessary action to :-**

1. The Sub-Inspector of Schools, **MAYNAGURI SOUTH Circle**. He/she should send one copy of joining report, attested copies of other certificates along with the first month salary of the teacher. He/she should verify the original testimonials at the time of joining.
2. The Controller of Finance, District Primary School Council, Jalpaiguri.
3. The Head Teacher/Teacher-in-Charge, **BHOTEPATY R.R. PRIMARY SCHOOL**, Dist.-Jalpaiguri.
4. The Dealing Assistant of the Office (Bill Section).

*S. Chattopadhyay*

**Principal  
Bangabasi Evening College  
Kolkata - 700 009**

**Chairman-in-charge  
District Primary School Council  
Jalpaiguri**



NOTE 40 Pro 

23mm f/1.75 1/25 ISO3365



*S. Chattopadhyay*

Principal  
Bangabasi Evening College  
Kolkata - 700 009



Roll No. :3031002522

Name :RAHUL PRAMANIK

Full Postal Address:9 BY 56 PURBA SINTHI ROAD MADHUGARH,DUM DUM KOLKATA  
,NORTH 24 PARGANAS  
WEST BENGAL, PIN No. 700030

Sir/Madam,

Reg: - Offer of appointment as "SWO 'A' (CLERK)" in clerical cadre in our Bank.

With reference to your application dated 7/2/2022, we are pleased to offer you the post of "SWO-A" in the Clerical cadre in our Bank on the following terms and conditions:

1. You will be initially paid a Basic pay of Rs. 17,900/- per month in the Scale of pay of 17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42660-3270/1-45930-1990/1-47920 (20 years) with appropriate Dearness Allowance. All other allowances and perquisites wherever admissible will be paid in terms of Bi-Partite Settlements. You will also be governed by various provisions governing conduct rules as enshrined in Bi-Partite Settlements as amended from time to time.
2. You are advised to report at our Centre for learning and development (CLD) at the below mentioned address on **02.05.2023** at 10.00 a.m. for Document verification and further placement. Failure to report on the stipulated date will be treated as refusal to accept the offer of appointment in Bank's service and the said offer of appointment in the Bank's service would stand annulled automatically.

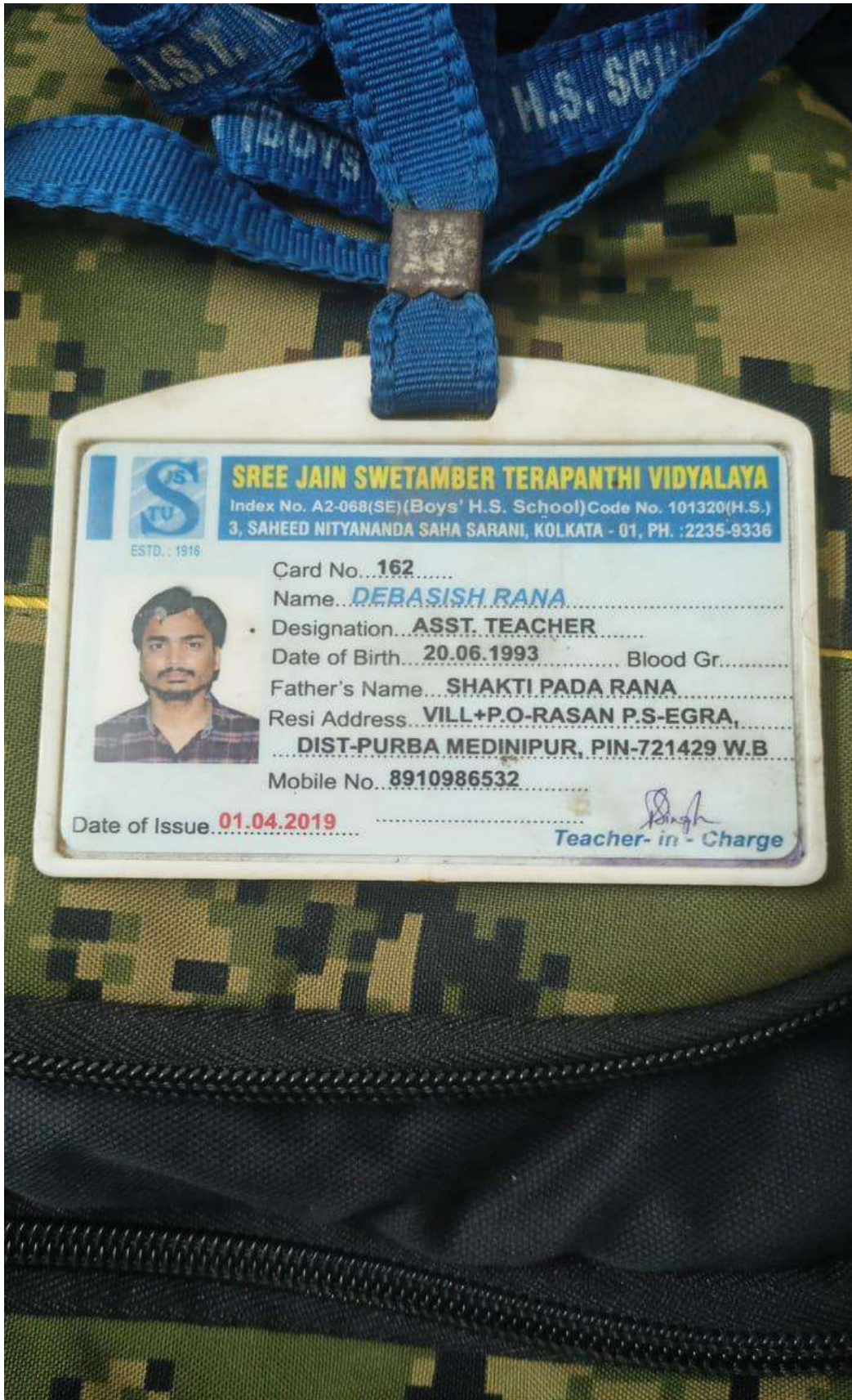
**CENTRE FOR LEARNING & DEVELOPMENT**  
At: Central Bank Officers' Training College  
Plot No. 13-18, Block DD, Sector-1  
Bidhannagar, Kolkata – 700 064

3. If you have not acquired / possessed computer literacy (which is an essential qualification for the above appointment as notified in recruitment advertisement) at the time of joining the service of Bank, offer for appointment in the Bank would stand annulled automatically.
4. Your appointment is provisional and is subject to receiving clear Character / antecedent reports from the Police Authorities, satisfactory reports from your personal references, satisfactory CIC score, discharge certificate from your previous employers, if any and subject to possessing proficiency in the Official Language of the State/UT i.e. should be able to read/write and speak the Official Language of the State /UT.
5. You will be on probation for a period of six months from the date of your joining the Bank. Your confirmation in the Bank's service will be subject to your satisfactory progress during the probation period and attaining the standard required by the Bank, failing which, the



*S. Chattopadhyay*

Principal  
Bangabasi Evening College  
Kolkata – 700 009



**SREE JAIN SWETAMBER TERAPANTHI VIDYALAYA**

Index No. A2-068(SE)(Boys' H.S. School) Code No. 101320(H.S.)  
3, SAHEED NITYANANDA SAHA SARANI, KOLKATA - 01, PH. :2235-9336



Card No. **162**

Name **DEBASISH RANA**

• Designation **ASST. TEACHER**

Date of Birth **20.06.1993** Blood Gr. ....

Father's Name **SHAKTI PADA RANA**

Resi Address **VILL+P.O-RASAN P.S-EGRA,  
DIST-PURBA MEDINIPUR, PIN-721429 W.B**

Mobile No. **8910986532**

Date of Issue **01.04.2019**

*Singh*  
Teacher-in-Charge

*S Chatterjee*

Principal  
Bangabasi Evening College  
Kolkata - 700 009

निवास स्थान  
Residential Address VILL+PO-BARANGI,PS-DANTAN,DIST-PASCHIM  
MEDINIPUR,PIN-721457

रक्त समूह  
Blood Group A+ve Phone No. 9804077026

पहचान चिह्न  
Identification Mark A BLACK MOLE ON ABOVE THE RIGHT CORNER OF UPPER LIP

Pan No:-CCOPD9790E D.O.B:- 07.05.1995 D.O.A:- 31.07.2023

Aadhar No:- 4325 2358 1438

- अनुदेश INSTRUCTION
- इस पहचान पत्र को प्रत्येक घरेलू/कार्यस्थल पर धारण करने के लिए रखना चाहिए।  
This card should be kept with the concerned Employee/Holder while on duty.
  - स्थानान्तर या सेवानिवृत्ति होने पर सौंपना चाहिए।  
This card should be surrendered on transfer or Retirement.
  - इस पहचान पत्र के खो जाने पर, कार्यालय तथा निकटतम पुलिस स्टेशन को तत्काल रिपोर्ट की जाये।  
Loss of this card should be reported at once to the office to the nearest Police Station.
  - इसके खो जाने पर नया पहचान पत्र का मुझे धारण करने के लिए नया खर्च देना होगा।  
In case of loss the holder should pay the requisite cost for the New Card.



परिचय संख्या I. Card No.	346	निर्गत वर्ष Date of Issue	17-08-2023
नाम Name	DEBABRATA DASH		
आवृत्ति Designation	ASSISTANT LOCO SHED	सं.वि. नं. EMP No.	18229808766
विभाग Department	ELECTRICAL/TRS/KGP		
कर्मचारी के हस्ताक्षर Signature of Employee	D. Dash		
	स.म.वि. ई. वी. आर. (ए) खड़गपुर Issuing Authority ADEE/TRS/KGP		

*S. Chattopadhyay*

Principal  
Bangabasi Evening College  
Kolkata - 700 009



RAMAKRISHNA SARADA MISSION  
VIVEKANANDA VIDYABHAVAN  
33, SRI MAA SARADA SARANI  
DUM DUM, KOLKATA-700055

District : North 24 Parganas

Phone: 2551-3452 (College)  
2551-3202 (Ashrama)

Memo No.64/VV/SACT/2020

Date: 02/07/2020

From : The Principal  
Ramakrishna Sarada Mission Vivekananda Vidyabhavan

To : Sushobhana Pal  
Vill+P.O-Bhebia, P.S- Hasnabad, Dist- 24 Pgs(N), Pin-743456, W.B

Sub : Approval of engagement of Sushobhana Pal as State Aided College Teacher, Category-II, in Ramakrishna Sarada Mission Vivekananda Vidyabhavan. She was earlier engaged as GT (PTT / CWTT / GT) w.e.f. 10.07.2018 .

You are hereby engaged as State Aided College Teacher, Category – II of Mathematics (Subject) w.e.f. 01.01.2020 in terms of Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C43370/2020, Dated 24/06/2020 of Education Directorate.

The benefits / remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum / GO issued in this respect from time to time.

*Pravrajika Bhaskarapriya*

Principal

Ramakrishna Sarada Mission Vivekananda Vidyabhavan

Principal

Ramakrishna Sarada Mission  
Vivekananda Vidyabhavan

Encl : Approval order of Education Directorate

*S. Chattopadhyay*

Principal  
Bangabasi Evening College  
Kolkata - 700 009





**SETH ANANDRAM JAIPURIA COLLEGE**  
( NAAC ACCREDITED )

Ref. No. : .....

Dated : .....

Memo: SACT/A2/26/24



Date: 18.07.2020

From: The Principal  
Seth Anandram Jaipuria College  
Kolkata

To: Jayanta Kamila  
Subject: Mathematics  
Mob No.: 7686050591  
Email Id: kamilajayanta@gmail.com

Sub: Approval of engagement of **Jayanta Kamila** as State Aided College Teacher, Category- II in Seth Anandram Jaipuria College. He was earlier engaged as GT w.e.f. 02.08.2018.

Dear Sir,

You are hereby engaged as State Aided College Teacher, Category- II of **Mathematics** w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn (CS)/10M-83/2019 dt.23.12.2019 of the Higher Education Department, Govt. of West Bengal and Memo No. ED-95/C11873/2020 dt.24.06.2020 of Education Directorate, along with Memo No. ED-108/2020 dt.17.07.2020.

The benefits/remuneration will be admissible as a laid down in the Higher Education Department's Memorandum No. 2081-Edu (CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in the respect from time to time.

Principal  
Seth Anandram Jaipuria College

Principal  
Seth Anandram Jaipuria College  
Kolkata- 700 005

Encl: Approval order of Education Directorate

10, Raja Naba Krishna Street, Kolkata - 700 005, Ph. : Principal : 2555 4117, Staff Room : 2555 2701, Office : 2555 3647

*S. Chattopadhyay*

Principal  
Bangabasi Evening College  
Kolkata - 700 009

To  
The President  
Baidara high school  
Vill-Baidara,  
P.O. -Haridaspur, Block - Rampurhat-I  
PS- Rampurhat,  
Birbhum, Pin-731243.

Through the Teacher-in-Charge & Secretary

Sub:-Joining report for the post of an Assistant Teacher in Mathematics (GRAD) Class-IX-X Level

Respected sir,

In response to the appointment letter issued by WBBSE in favour of me Vide Memo no- WBBSE/App./ BIR/MATH- (GRAD)/AT-0412(9) ,dated 28.02.2019, and in pursuance of the Recommendation letter by WBCSSC vide Memo No-1725/6916/AT(GRAD)/MATH/CSSC/ESTT/2018, dated -06.02.2019, I, MOIJUDDIN AHMED of Village-SIHARA,Post-MEGHASIHARA,P.S-SAGARDIGHI,Dist-MURSHIDABAD,Pin-742226 , am joining to BAIDARA HIGH SCHOOL ,P.O-HARIDASPUR,P.S-RAMPURHAT-I, Sub Division-RAMPURHAT,Dist-BIRBHUM,Pin-731243, as an Assistant Teacher in MATHEMATICS (GRAD) for classes IX & X on 01/03/2019 at 10:00 am.

I, therefore, humbly request you to accept my joining report .If you grant my prayer I will be highly obliged to you.

Thanking You.

Place-Baidara High School

Date-1st March 2019

Yours faithfully

Moijuddin Ahmed

(Moijuddin Ahmed )



Received and Accepted

Sujit Das  
01/03/2019

Teacher-in-Charge & Secretary  
Baidara High School  
(Govt. Sponsored)  
P.O: Haridaspur - Birbhum

S Chatterjee

Principal  
Bangabasi Evening College  
Kolkata - 700 009



**इंडियन ऑयल कॉर्पोरेशन लिमिटेड**  
 इण्डिया रिफाइनरी, बंगलूर ; इण्डिया ऑयल रिफाइनरी - 721606  
 पिन : पूर्व मेदिनीपुर (पन बँर)  
**Indian Oil Corporation Limited**  
**Haldia Refinery, RD : Haldia Oil Refinery-721606**  
 District : Purba Medinipur, West Bengal  
 Website : www.iocl.com; Email : HaldiaRefinery@indianoil.in  
 Fax : 91-3224-252141, Phone : 91-3224-223270



रिफाइनरी मंत्रालय  
 Refineries Division

By Registered Post/Courier

Date : 06/02/2018

No.RECTT/01/2017/10117178

To,  
 Mr. SAKAT DAS,  
 S/o SAMIR DAS  
 JOYNAGAR MITRAPARA  
 P.O. JOYNAGAR MAJILPUR  
 P.S. JOYNAGAR  
 JOYNAGAR MAJILPUR,  
 PIN-743337  
 Mobile No.-9593475449

**Subject: Offer of engagement as Trade Apprentice/Attendant Operator (Chemical Plant) Discipline - Chemical**

Dear Sir,

With reference to the Written Test held on 19.11.2017 and subsequent Personal Interview and pre-engagement medical examination, we are pleased to engage you as Trade Apprentice/Attendant Operator (Chemical Plant) Discipline - Chemical under the Apprentices Act, 1961/1973(as amended from time to time) on the following terms and conditions:-

1. You shall be given training in accordance with the provisions of the Apprentices Act, 1961/1973 (as amended from time to time) for a period of months. The period of Apprenticeship Training may be extended under certain circumstances as provided under Rule 7 of the Apprentices Rules 1992.
2. During the Apprenticeship period, you shall be paid stipend of Rs. /- p.m. The same is subject to revision as per Corporation's guidelines.
3. You shall enter into a contract of Apprenticeship, which shall be registered on-line with Ministry of Skill Development & Entrepreneurship (MSDE). You are advised to register yourself on <http://www.apprenticeship.gov.in/> before the date of joining without which your online registration cannot take place.
4. You shall declare in writing that no other contract of Apprenticeship subsists already between you and any other Employer and undertake that you shall not enter into any other contract of Apprenticeship with any other Employer before the expiry or termination of this contract of Apprenticeship.
5. You shall be an apprentice and not an employee, however, you shall be covered under the Certified Standing Orders applicable to Workmen of Haldia Refinery and shall be placed under the administrative control of authorities as prescribed from time to time. You shall abide by the rules/regulations of the company in the matter of discipline & safety.
6. Rules/guidelines, as may be prescribed by the Govt./framed by the Corporation from time to time shall apply.
7. You shall have to submit an affidavit on non-judicial stamp paper of Rs.5/- to the fact that you have not undergone Apprenticeship Training under Apprentices Act, 1961/1973(as amended from time to time) and rules framed thereunder.

*[Handwritten Signature]*  
 6/2/18

पंजीकृत कार्यालय : जी-9, अली यावर जंग मार्ग, बान्द्रा (पूर्व) मुंबई, महाराष्ट्र - 400 054  
 Regd. Office : G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai, Maharashtra - 400 054  
 CIN - L 23201 MH 1959 GOI 011388

*[Handwritten Signature]*

**Principal**  
**Bangabasi Evening College**  
**Kolkata - 700 009**

भारत सरकार  
GOVERNMENT OF INDIA

Eastern Railway  
Divl. Railway Manager's  
Office  
Howrah-711101

पूर्व रेलवे  
महान रेल प्रबन्धक  
कार्यालय  
कोवडा-711101



	परिचय पत्र सं. I. C. No	122014	निर्गम वर्ष Year of Issue	2020-21
	नाम Name	KOUSHIK MUKHERJEE		
	पदनाम Designation	ASSTT	विभाग Department	S&T
Koushik Mukherjee कर्मचारी का हस्ताक्षर Signature of Employee		[Signature] सहायक प्रमुख अधिकारी नियंत्रण करने वाले अधिकारी का हस्ताक्षर Assit. Signature of Issuing Authority		

Eastern Railway, Howrah

50200411616

प. नि. सं./ P F No. 50200411616

निवास स्थान Mill. - Jujghati, PO. - Benabaid, PS. -

RESIDENTIAL ADDRESS Mejia, Dist. - Bankura, Pin- 722143

दूरभाष कार्यालय / TEL NO OFFICE 22724 दूरभाष निवास / TEL NO RESIDENCE 9883087960

रक्त समूह / BLOOD GROUP AB+ve ऊंचाई / HEIGHT 165cms

पहचान चिह्न / PERSONAL MARKS OF IDENTIFICATION A mole in the middle of chest.

अनुदेश / INSTRUCTIONS:

- 1 स्थापनांतरण सेवासमय पर इसे लौटा दें  
RETURN IT ON TRANSFER / RETIREMENT
- 2 इसके खो जाने पर कार्यालय ? तथा जाने में तत्काल रिपोर्ट करें  
IN CASE OF LOSS, REPORT TO OFFICE & P. S. IMMEDIATELY
- 3 इसके खोने पर नये पहचान पत्र का मूल्य धारक को देना होगा  
IN CASE OF LOSS, CARD HOLDER WILL HAVE TO BEAR THE COST OF NEW IDENTITY CARD

WL / H / L / CARD

373

Scanned with OKEN Scanner

*S Chatterjee*

Principal  
Bangabasi Evening College  
Kolkata - 700 009



# JYOTIRMOY PUBLIC SCHOOL

CBSE Affiliated Senior Secondary School, Affiliation No. 2430170, School Code-19044

Nurturing Talent Successfully

JPS/CAPPT/PK/08-2023

1<sup>st</sup> August, 2023

Ms. Priyanka Khatun  
Shibnath Sastri Road,  
P.O + Vill – Harinavi,  
P.S – Sonarpur, Dist – 24 Parganas  
Pin Code - 700148

## Sub: Contractual Appointment Letter

Dear Ms. Khatun,

We are pleased to inform you that with reference to the interview and also subsequent willingness as expressed by you, you are hereby appointed on contract basis for the post of Assistant Teacher under the aegis of Jyotirmoy Public School w.e.f. 1<sup>st</sup> August, 2023 on the following terms and conditions:-

1. That you shall be designated as **Assistant Teacher – Mathematics**.
2. That you shall be entitled to a consolidated pay of Rs. 20,000/- (Rupees Twenty Thousand Only) Per Month. TDS and such other statutory dues would be deducted as per applicable norms.
3. This appointment is on contract. The continuation and confirmation of this appointment shall be based on your performance as may be adjudged by the management.
4. That you shall be required to perform your duties as assigned by the Principal.
5. The working conditions and academic atmosphere here are good, congenial and pleasant, though betterment would depend on your own efforts and ability.
6. You are required to give clear one month's notice to the organization at the time of your resignation. If you fail to give required notice, you shall be liable to pay the organization a sum equivalent to the shortfall in notice period. In case you violate the rules and regulations of the company or cause damage or fail to perform your duties, the company reserves the right to terminate your services by giving one month of notice.

We sincerely welcome you to Jyotirmoy Public School and wish to see you achieve greater heights in future.

Please sign the duplicate copy of this letter as a token of your acknowledgement and acceptance.

Thanking you,

For Jyotirmoy Public School

Mr. Sushant Das  
Principal

Copy to:

1. Accounts Department
2. HR Department

S.C

A unit of Jyotirmoy Education & Welfare Foundation

### CAMPUS

Jyotirmoy Knowledge Park  
Kolkapur, Sonarpur, Pin-743300, West Bengal, India  
Tel: +91 03218 280002/83, Mob: +91 85840 84111  
Fax: 03218 280007

### KOLKATA

63/1/24 Sarat Bose Road, Kolkata - 700 025  
West Bengal, India. Tel: +91 33 2485 2229 /  
2474 8282, Fax: +91 33 2475 4664

Principal  
Bangabasi Evening College  
Kolkata - 700 009



# AIR FORCE SCHOOL BARRACKPORE

PO Bengal Enamel, Palta, 24 Pgs (N) - 743122  
CBSE Affiliation code no. 2430047  
Phone: 8697177123, Extn-6858

Appendix F  
(Refers to Para 21 of Chapter 5)

Date: 04 April 24

File Ref No: 6W/01/2/ED

**Mr. Prasenjit Nandi**  
B. C Sen Road, Saktipur,  
P.O - Agarpara,  
Kolkata- 700109

## APPOINTMENT LETTER: REGULAR STAFF

Dear Sir,

1. Kindly refer your application for the post of **PGT (Maths)** and subsequent selection procedure attended by you on **14 Mar 24**.
2. The School Management Committee is glad to offer you an appointment as **PGT (Maths)** at **Air Force School Barrackpore** with effect from **05 April 24** in the pay scale of **35000-1050-45500-EB-1350-59000** with DA as admissible on the date of appointment.
3. This appointment is on probation for one year extendable upto a maximum period of three years based on performance assessment. At the end of this period, your performance will be reviewed by the Executive Director/Principal/HM and if so required; your probation may be extended by two terms of six months each. At the end of each such period, you will be again subjected to a performance assessment. If found suitable, your services will be confirmed. If not found suitable at that stage, your services are liable to be terminated without assigning any reasons.
4. You may, if you so desire, resign from your position at any time during the probation period by giving one month's notice or by paying one month's salary in lieu.
5. Your services will be governed by the provisions of the Education Code for the Administration of Air Force Schools: 2020, as amended from time to time, a copy of which is available with the Principal/HM. You may, in your own interest, peruse the same. You will also have to adhere to the Code of Conduct, a copy of which will be given to you on joining the School. You will be an employee of this Air Force School and not that of the IAF Educational and Cultural Society or any of its affiliated schools and as such are not eligible for transfer to any other Air Force School.
6. In case you avail maternity/paternity leave during the probation period, your probation period will be extended by the number of days of maternity/paternity leave is availed of.
7. If these terms and conditions are acceptable to you, you may join service on **05 April 24**. Kindly note that you will have to bring a certificate of medical fitness from the Station Medicare Centre/Govt. Hospital. If you do not join service on the due date, this offer will be deemed to have been withdrawn and no further correspondence will be entertained in this respect.

Yours truly,

  
(Ajay Singh)  
Flt Lt

Executive Director  
Air Force School Bkp



Principal  
Bangabasi Evening College  
Kolkata - 700 009



# De PAUL SCHOOL

209/1/1, N. S. C. Bose Road,  
Kolkata - 700 047, ☎ : 2428 6903

## TEMPORARY APPOINTMENT

Date : .....

From

The Secretary,  
**VINCENTIAN BOARD of EDUCATION,**  
De Paul School Campus,  
Berhampur 760010,  
Orissa.

**Date: 01<sup>st</sup> July 2023**

To

**ANKUR JAIN**  
**1, Bakul Bagan Road,**  
**Kolkata - 700025**  
**West Bengal**

This is to inform you that as per your application request submitted and the Interview held thereafter you are selected and hereby temporarily appointed as an assistant Teacher in De Paul School, Bansdroni, Kolkata-47, w.e.f. 01<sup>st</sup> July 2023. Accordingly, your consolidated pay will be Rs. 22,000/- (Twenty-two thousand only).

As you continue in service your devotion to duty, fidelity in service and the goodwill to manifest a dedicated and committed life to uphold the values of education and its impact on the budding minds of the students is very much in our expectation. That is a *sine qua non* for the meritorious growth of the institution and to share the common glory.

Therefore, this appointment is a temporary one for a period of two years and you are to seek the Renewal of your service at the end of this period for validation. Further, this appointment is subject to the acceptance of the Vincentian Board of Education (VBE) service Rules which are presented to you. If you willfully accept it, then sign this appointment in duplicate and submit it.

Ankur Jain  
1/7/23  
Accepted  
Signature  
Date

For the School Management,  
Signature,  
The Secretary, V.B.E.

Forwarded through the Principal

**PRINCIPAL**  
**DE PAUL SCHOOL**  
209/1/1 NSC BOSE ROAD  
KOLKATA-700 047

S Chatterjee

**Principal**  
**Bangabasi Evening College**  
**Kolkata - 700 009**



*S. Chattopadhyay*

**Principal**  
**Bangabasi Evening College**  
**Kolkata - 700 009**



# — BEST PRACTICES OF THE COLLEGE —

## Skill and Talent Enhancement Programmes (STEPS)

### Objectives:

1. To make sure enough, high quality bench marking of globally acceptable qualification standards.
2. To educate the students to understand with experiential learning and practical approach.
3. To improve skills of the students to be able to apply their knowledge to face and resolve real time challenges.
4. To reveal the hidden talent of the students by knocking them against various tasks.
5. To accelerate decision making ability of the students across various sectors with speed and standards.

### Usefulness:

1. It is extremely important for the learners of any Institute to acquire extra knowledge over and above the regular course of study as prescribed in the curriculum.
2. Skills and talent are the driving forces of economic growth and social development of the country.
3. All the students need to work further to enhance their talent to be not only the part of the race but to win it.
4. Hence, in tune with the Vision and Mission of the College, we have decided to go ahead with the progressive STEPs.
5. In this process of enhancement, the students need to acquire various types of skills and techniques to deal with day to day life challenges to get ready for the job market.

### Exercise:

1. Every Department organizes various types of events at the Departmental, inter – Departmental, inter – Collegiate, University, State, National and International levels to provide requisite platform to the students including games and sports.
2. All the Departments of the College have designed various certificate and skill development courses to bridge the gap between the curriculum and requirements of industry and corporate sectors. This provides extra knowledge to the students.
3. These events are organized in accordance with the vision and mission of the college along with maintenance of harmonization with aims and objectives of the Department.
4. These actions are structured and executed for active participation of the students at every level whereby students can learn through real time situations.
5. The strategy are issued by the IQAC ommittee regarding such kind of events, which are planned out and executed at the departmental levels.
6. There is IQAC committee of the teachers and students working under able guidance of the respective Head or Coordinator along with a group of the students who participate it the event.
7. Invited Talks, Role Play, Quiz, Essay Writing, Elocution, Aptitude Test, Innovative Concept Presentation, Research Paper Presentation etc. are organized.
8. The activity of the event is carried out to reach out to the targeted audience within and outside

the College.

9. The participating students are instructed well in advanced about the format, conduct and assessment methodologies during the events.

10. The members and participants are appreciated, and winners are felicitated with certificates, medals, trophies, cash prizes or gift vouchers.

Evidence of Success:

1. There is increase in the entrepreneurial activities of the students in the form of startups.
  2. There is increase in the number of the student's placement in various industries and corporates.
  3. There is increase in the salary packages of the students who could procure jobs.
  4. There is demand of the students from a particular sector in the industry and corporate.
  5. All the records in the form of application letter duly signed by the Principal to grant the permission, notices of the programmes, attendance records of the participants, reports of the events and geo – tagged photographs are maintained in chronological order.
- Problems Encountered and Resources required:

1. Preservation of standards and level.
2. Reshuffle of formats to keep pace with innovations and creativity.
3. Constant supply of funding to plan and execute events.
4. Space crux to organize grand level events.
5. Motivation of Non – Teaching Staff and students.

Connecting All to Respect and Recreate Environment (CARRE)

Objective:

1. To minimize the use of plastic by using 3 R as Refuse, Reuse and Recycle.
5. To prevent the existing greenery in the College campus and surrounding area.
2. To develop new green zones wherever possible, primarily in the College campus and surrounding area.
3. To reduce the amount of pollution in and around the college campus.
4. To promote environmental consciousness among all the stakeholders of the College and the alumni.

Context:

1. In the third world (developing) countries like India the population and pollution have gone beyond control; there is utmost need to understand our blue planet, preserve it and rejuvenate it for survival of the future generations and human race, as such.
2. To make us all aware of various hazardous effects and problems faced by our environment due to intervention of human beings.
3. To make the society aware of the pollution and population hazards.
4. To make feasible policy decisions, workable strategic planning and effective execution of the same.
5. To commit the students in the form of "Green Militia" to contribute in this mission.

Practice:

1. The Departments, Committees and Associations are selected by the Principal and IQAC to perform this task in the beginning of the academic year.
2. The instructions with a perspective planning are given to the concerned Heads, Coordinators, Conveners and In-Charges.
3. The departmental authorities make the plans of execution with various kinds of activities such as guest lectures by renowned environmentalists, awareness programmes, collection and

distribution of tree saplings to the students, tree plantation drives, anti – plastic activities, events to promote eco-friendly articles etc.

4. The Teachers allocate the work to the teachers and students by making necessary groups as per the requirements and instructing and / or training them accordingly.

5. Teachers along with decided students execute the activities as per the plan and timetable and results are recorded.

### **Evidence of Success:**

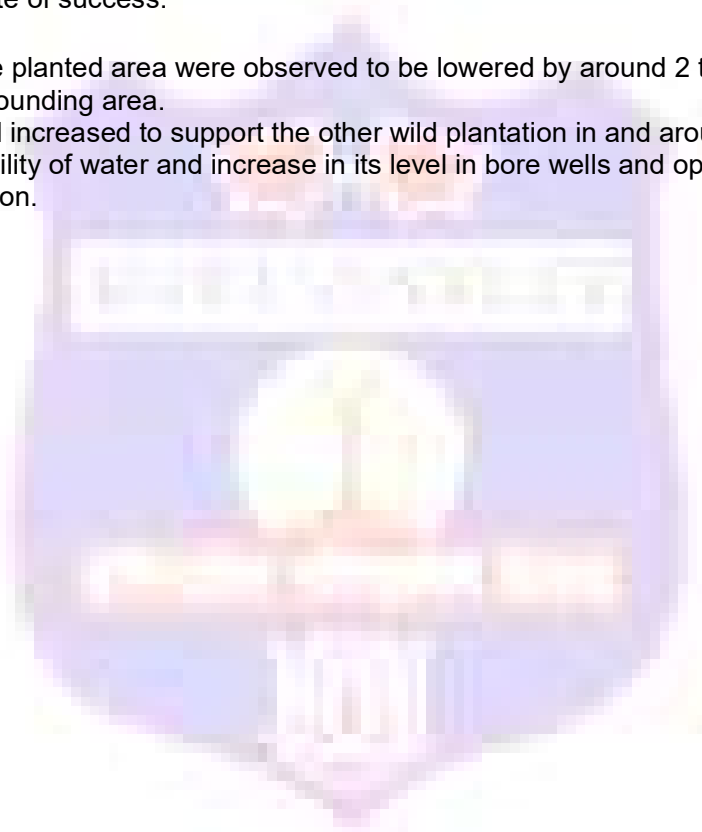
1. Development of new green zones on the bare land by the process of systematic afforestation in association with NGOs.

2. Tree plantation, including medicinal plants, drives organized at various places in and around the college campus have given the reports of survival of 90% plants in good condition, which is an incredibly good rate of success.

3. Temperature in the planted area were observed to be lowered by around 2 to 4° C as compared to the surrounding area.

4. Ground water level increased to support the other wild plantation in and around worked area.

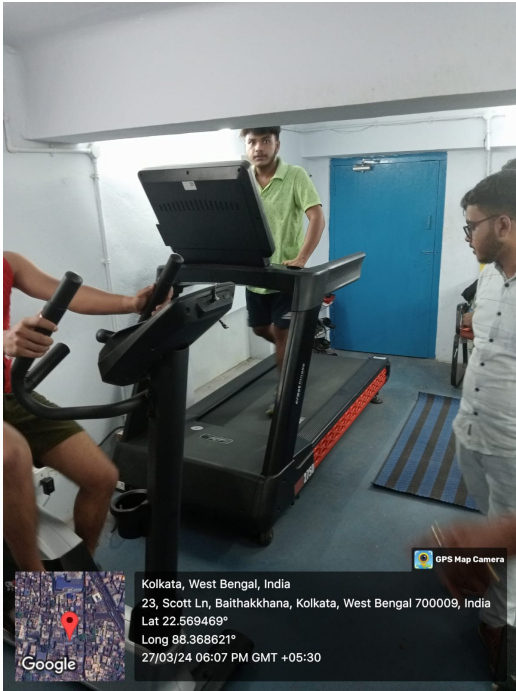
5. Increase in availability of water and increase in its level in bore wells and open wells with decrease in soil erosion.



#	Department	BEC – STEPs	BEC – CARRE
1	BCom	Career Counseling, GST Training, Tally, Campus Interview, On Job Training, Banking Nationalization Day, Banking & Insurance Week, Distribution of refuge to the <i>Amphan</i> (Cyclone) affected area.	Visiting Lecture
2	Bengali	Bicentennial of Michael Madhusudan Dutta's birth, Poster Writing	Capacity Building Programme
3	English	Bicentennial of Michael Madhusudan Dutta's birth, Poster Writing	Capacity Building Programme
4	Botany	Certificate Course on Basic Bioinformatics One day Seminar on Polyphasic Taxonomic Approach of Angiosperms	Environmental Sensitization
5	Chemistry	Plastic Recycling Activity, Tree Plantation Programme	Environmental Sensitization
6	Mathematics	Mathematical Modeling and its Application to Epidemiology, Tree Plantation Programme	Capacity Building Program
7	Physics	Seminar on Gravitational Waves and Symmetry in the Early Universe	Capacity Building Program
8	Zoology	Visit to Poultry and Dairy, Visit to Museum, Tobacco Free Zone, Vermicompost Chamber.	Economic Development
9	Physiology	Seminar on Physical and mental Health, Physiological parameter test in Sundarban Region, Plantation of Trees, Importance of LED Light, Tobacco Free Zone.	Psychological Counseling, Medical Counseling
10	Economics	Importance of LED Light, Water harvesting, Tree Plantation,	Economic Development
11	Anthropology	Field Survey, Anthropological activity in different localities, Prehistoric study	Ethnological study and Archaeological Study
12	NSS, NCC and Students' Council	Distribution of food, winter cloth and exercise books among the poor and downtrodden people. Use of Wheel Chair for the suddenly sick individuals, Blood donation Camp, Health Check Up Camp, Plantation of trees, Inter Class Cultural Competition in collaboration with the teachers, Inter Class indoor and outdoor Sports Competitions, Annual Sports in collaboration with the Teaching and Non-Teaching Staff, Publication of College Magazine, Bhasha Divas (Language Day) celebration in collaboration with NSS and teachers of Bengali Department, Observing Netaji Subhas Chandra Bose's Birth Day along with two companion colleges, Quit India Movement Day, Ex Student Sri Jatin Das Martyr Day, Observation of Republic Day, along with two companion colleges, Celebration of Saraswati Puja, Celebration of Basantotsab, Celebration of Founder Principal Prasanta Kumar Bose's Birth Anniversary 28 March, Celebrating Rabindranath Tagore's Birthday, Celebrating Rakhi bandhan Utsab, Students Credit Card, Organizing debates and quiz competitions in collaboration with the teachers, Observing Teachers Day, Participation in seminars of the college, Organizing Career Counseling in collaboration with the teachers, Providing Financial Aids from a special fund, Students' Aid Fund etc. in collaboration with the Teaching and Non - Teaching Staff, Celebration of "Antarjatik Matribhasa Divas" (Day of Vernacular Language), Hindi Divas, Participation in all social and community services related activities, health camps and cultural activities, organized by the NSS Unit of the college. Participation in national and regional level camp of NCC	Safety to the environment and help to poor people, communal harmony and affirmative work to the society
13	General	Tobacco Free Zone, Use of LED Light, Solar Plant, Corona Vaccination, Tactile Ramp and Stair, Toilet for disabled person, Concession to the poor students, Distribution of mask. Sanitizer and sanitation during corona period, Donation to the chief Minister's fund during Corona crisis.	Safety to the environment and help to poor people, communal harmony and affirmative work to the society



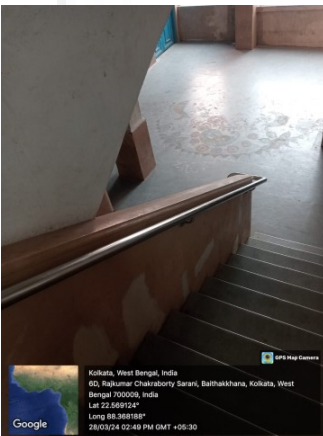
Freshers' Welcome of students



Gymnasium



*Dr Md Sabdar Rahanan (Asso. Prof in Botany) donating blood with the students*



Tactile Ramp



*Observation of Independence Day*



*LED Light*



*Solar Plant*



*Incinerator of a Vending Machine in the Ladies Common Room*





Wheel Chair



Rakhibandhan Utsab



Observation of Hindi Divas



Students Credit Card and Duare Sarkar Program



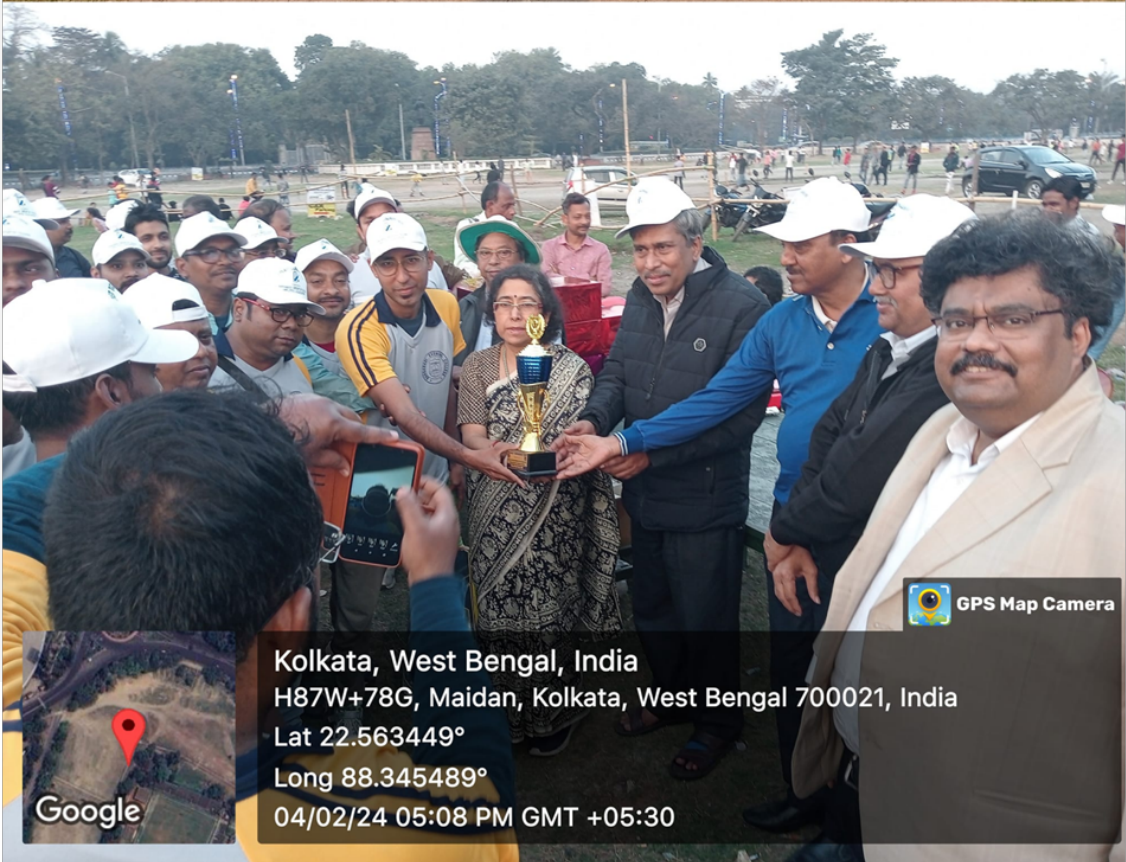
Plantation Programme



*Celebration of Teacher's Day*



*Career Counseling of the students*



*Cricket Tournament between Companion colleges of Bangabasi Group*



*Health Check up camp and psychological counseling*



*Weighing and disposal of materials by a waste management company*





*Basantotsab (The Festival of Colors)*

**Problems Encountered and Resources required:**

1. Survey of various areas in and around Kolkata for tree plantation drives was very difficult.
2. Availability of saplings of indigenous plants for plantation drives was costly.
3. Non-cooperation and hindrance of local people in the activities in some places.
4. Motivation of the students for on field activities from government level was essential.
5. Casual approach of the people towards environmental activities.