YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   BANGABASI EVENING COLLEGE

- Name of the Head of the institution   Sanjib Chattopadhyay

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   03323510304

- Mobile No: 9088210669

- Registered e-mail   info@bangabasievening.edu.in

- Alternate e-mail   sanjib_chatt@rediffmail.com

- Address   19, Rajkumar Chakraborty Sarani

- City/Town   Kolkata

- State/UT   West Bengal

- Pin Code   700009

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   Grants-in aid

- Name of the Affiliating University   **University of Calcutta**

- Name of the IQAC Coordinator   **Banamali Roy**

- Phone No.   **03323510304**

- Alternate phone No.

- Mobile   **9239031580**

- IQAC e-mail address   **banamaliroy@yahoo.co.in**

- Alternate e-mail address   **bec.naac2015@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.bangabasievening.edu.in/home/aqar

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.bangabasievening.edu.in/forms/20240402211225.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.42**	**2009**	**29/01/2009**	**28/01/2014**
Cycle 2	**B+**	**2.61**	**2016**	**16/12/2016**	**15/12/2021**

6.Date of Establishment of IQAC   **22/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**RUSA 2.0**	**Govt. of India**	**2021**	**5000000**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Academic Auditing Processing of CAS Papers Feedback from Stakeholders Organize Seminars and workshop for students and teachers. Regular IQAC meetings and timely submission of AQAR 2019-20 and AISHE 2020 and NIRF Feedback on Curriculum from Students, Faculty, Alumni, and Employer was timely collected, analyzed, and used for further improvements and SSS was also conducted with consequent analysis.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Initiative of Skill Education	Two short term course runs under PMKVY 3.0
To sign MOU with external agencies for effective campus waste management.	Four MOUs were signed for academic resource sharing and one for campus waste management.
To Install Solar Panels on the rooftop of the college building and initiate a rainwater harvesting system ultimately leading to a green campus.	Installation of Solar Panels on the rooftop of the college building and a rainwater harvesting system has been done ultimately leading to a green campus.
To start taking Feedback from alumni and employers as well.	Alumni and employers feedback has already been taken both on curriculum and the college.
To extend the mentoring system to students of all semesters both Honours and General to make the system all inclusive.	Mentoring system has been extended to students of all semesters both Honours and General to make the system all inclusive.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	10/11/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Sanjib Chattopadhyay
• Designation	Principal
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• Address	19, Rajkumar Chakraborty Sarani
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Name	Date of meeting(s)
Governing Body	10/11/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	22/01/2021

15.Multidisciplinary / interdisciplinary

The interdisciplinary activities conducted so far includes: organizing different awareness programs, outreach programs (both academic and social), webinars, cultural programs, orientation

programs, intra and intercollege competitions, publication of edited books by international publishers, interdepartmental practical classes, running different certificate courses, etc. In the future, we have further plans to include interdisciplinary minor projects and internships in our plan of action. The college strongly believes, that academic programs should also be redesigned to include Multidisciplinary/Interdisciplinary courses as electives and all programs ought to be designed in such a way so that students get maximum flexibility to choose elective courses offered by other Departments. However, the college has no scope to design the curricula of the courses offered by the college and it is dependent on the affiliating university for that

16.Academic bank of credits (ABC):

College follows a choicebased credit system (CBCS) for all of its programs and all the courses offered bty it are affiliated with the University of Calcutta, which is yet to pass any resolution/directive related to the ABC in their Academic Council. This college will formally register in the ABC portal as soon as it gets approved and recommended by the affiliating university.

17.Skill development:

As a worrying skill gap impacts nowadays employability in every sector. College focuses in its own way on the training and skill development of its students focussing on their holistic growth, instead of the traditional content-heavy and rote-learning approach. Currently, 2 certificate courses are running in the college under PMKVY 3.0 (Skill India).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

College always encourages learning of the nationallanguage Hindi by offering an AECC in Hindi. Regional languages like Bengali, and traditional languages like Sanskrit, are also taught a s Core Courses, LCC, and AECC, along with the foreign language English. Cultural programs, celebrations of commemorative days, webinars, seminars, workshops, conferences and all other events are often conducted in Bengali and Sanskrit along with English as the vernacular, to encourage the Bengali and Sanskrit learners to understand the cultural values permeated by the literary works in those rich languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

This college always tries to implement outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. All the courses have been designed with definite outcomes, centered on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating, and Creating. Apart from the domain-specific skills, learning outcomes at all these levels actually ensure social responsibility, ethics, as well as entrepreneurial skills, so that students may contribute proactively to the economic, environmental, and social well-being of the nation. The Course Objectives (COs) are also aligned with the POPSO philosophy. All the course syllabi have been designed with due consideration of macro-economic and social needs at large, so as to apply the spirit of NEP in near future. Mapping of the learning outcomes are also in practice in most of the departments to evaluate how much outcome based the education is.

20.Distance education/online education:

Currently, the college website hosts module wise study material for a large number of courses under diffrent programms (LMS), available to ALL free of cost. The college encourages its students to enroll for diffrent relevant courses under platform such as SWAYAM/ NPTEL (NPTEL Local Chapter), however, the credit transfer is not yet possible without approval from the affiliating university. College is not accredited yet for any online/ open distance learning programs, this institution is emphasizing on develpoment of desired skillsets and infrastructure for the same.

Extended Profile

1.Programme

1.1   **490**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **3445**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **1133**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **894**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **48**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **51**

Number of Sanctioned posts during the year

Extended Profile

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1.1 Number of courses offered by the institution across all programs during the year	**490**

File Description	Documents
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2.Student

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File Description	Documents
Data Template	View File

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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**894**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**48**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**51**

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**74.49202**
4.3 Total number of computers on campus for academic purposes	**79**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to the University of Calcutta and hence the curriculum is constituted and governed by the University itself. The central academic calendar made in accordance with the University is displayed on the college website before the commencement of admission each year. In addition to that, the institution takes the following measures to ensure proper implementation of it.

- **An effectivecentral routine/timetable is made by theAcademic Sub Committee and the Routine Sub Committee along with the Principal, IQAC coordinator, and HoDs.**
- **Faculty members are strictly instructed to complete the syllabus within a stipulated time.**
- **Tutorials/projects, internal examination, remedial classes are done along with the formal evaluative processes. For experimental subjects, classroom lectures are complemented with practical classes, hands-on training, projects and**

field works.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) by the Bangabasi Evening College:

Bangabasi Evening College strictly follows an internal evaluation process as instructed by the University for each Course in each semester which is a part of the newly-implemented Choice Based Credit System (CBCS). Apart from the internal evaluation at University level, the college also implements various ways for CIE at the institutional level. Some of those are listed below.

- **Regular Assignments have been provided to students**
- **Class Tests and Quizzes are conducted in regular basis**
- **Regular Student Seminars**
- **Tutorials and Projects conducted by all the departments**
- **Regular Academic Monitoring by each head of the department and also by IQAC**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of	**A. All of the above**

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

200

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. **Professional Ethics, Moral, and Human Values:The Value Education Course as an add-on or certificate course provides an additional avenue for students to delve deeper into ethical and moral considerations.**

   - **Commemorative days and activities organized by NCC and NSS units contribute to nurturing moral, ethical, and social values among students.**

2. **Gender Sensitization:**

   - **The establishment of a Women Cell and Grievance Redressed Cell/ICC reflects a commitment to ensuring gender equity and addressing related issues.**
   - **Counseling services offered by these cells contribute to the well-being of female students, staff, and teachers.**
   - **The provision of a secure campus with CCTV and a separate Girls' hostel demonstrates a commitment to the safety and security of female members of the college community.**

3. **Environment and Sustainability:**

- The integration of a compulsory project on environment and sustainability in the curriculum is a proactive step towards fostering environmental awareness among students.
- The diverse range of activities such as awareness camps, seminars, workshops, guest lectures, industry visits, and field excursions further enrich the students' understanding of environmental issues.
- The focus on water and waste management, renewable energy, and green technology in the project work aligns with the broader goal of promoting sustainable practices.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

909

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

909

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bangabasieveningcollege.in/feedback_system/fms/question-report-management.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1600

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

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For Slow Learners:

  1.  Identification Process:
         ○  The standardized procedure, including class
            response, regular assessments, and semester-I
            results, is a systematic approach to identifying
            slow learners.
  2.  Support Mechanisms:
         ○  Remedial Classes: Offering additional classes for
            slow learners is a targeted way to address specific
            challenges they may be facing.
         ○  Additional Study Material: Providing extra study
            materials from the departmental seminar.
         ○  Parent-Teachers Meeting Involvement: Involving
            parents in discussions about academic progress

For Advanced Learners:

  1.  Encouragement and Participation:
         ○  Competitive Programs: Involving advanced learners in
            competitions like poster making, seminar
            presentations, and essay competitions promotes
            academic excellence and encourages participation.
  2.  Enrichment Opportunities:
         ○  Expert Lectures: Arranging lectures by eminent
            experts on subject-related advanced topics enhances
            the exposure of advanced learners.
         ○  Extra Study Materials: Providing advanced books, e-
            resources, and special guidance by mentors caters to
            the intellectual needs of advanced learners.
  3.  Lab Visits:Regular visits to labs and industries by a few
      departments show a practical and real-world dimension to
      the learning experience.
```

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3445	**48**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning:Students are encouraged in review project works under the mentor-mentee system. To encourage scientific learning, students are asked to submit written and oral assignments, e-poster after literature survey. Students are encouraged to submit articles on their creative ideas for the departmental Wall Magazine.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. Online Classes and Blended Mode:

- **Teachers promptly transitioned to online classes using Zoom and Google Meet platforms at the onset of the pandemic in 2020.**

- The adoption of a blended teaching mode, combining both online and physical classes as needed, reflects flexibility and responsiveness to varying circumstances.

1. Study Material Sharing:

- The use of Google Classroom for sharing study materials, including class PowerPoints, notes in PDF format, e-books, and YouTube video links, enhances accessibility for students.
- Uploading materials on the college website provides an additional avenue for students to access resources.

1. Language Accessibility:

- Faculty members took the initiative to prepare tutorial videos in the local language, facilitating a wider reach and ensuring that students can navigate online platforms and access study materials effectively.

1. Creative Cultural Programmes:

- Involving students in the creation of cultural program videos under the guidance of teachers promotes a sense of community and engagement.
- Uploading these videos on the official YouTube channel not only showcases student talent but also provides a platform for broader visibility.

1. Support and Guidance:

- The preparation of tutorial videos on using online meeting platforms indicates a proactive approach to supporting both teachers and students in adapting to the virtual learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bangabasieveningcollege.in/tas/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

935

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation Process: The evaluation of students is primarily based on tests and examinations, which is an integral part of the teaching-learning process.

Affiliation and Guidelines: Bangabasi Evening College is affiliated with the University of Calcutta and adheres to its rules and guidelines regarding student assessment and evaluation.

Communication: The assessment process, including internal assessments, is communicated to the students. This information is typically provided during the Student Orientation Programme in the first semester.

Internal Assessment: Each paper is assigned 10 marks for internal assessments, along with 10 marks for regular attendance.

Feedback and Grievance Redressal: Students are briefed by the subject teacher about their attendance and performance in internal examinations.

Access to Evaluated Answer Scripts: Students have the opportunity to observe both soft and hard copies of their evaluated answer scripts, which are safely preserved by the respective department.

Rectification of Discrepancies: If students find any difference or discrepancy in their marks, it can be rectified immediately before uploading to the University Exam Portal.

Notification of Examination Dates: Dates for internal examinations are notified by the Academic cell of the college at least one week in advance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://bangabasieveningcollege.in/feedback_system/index.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Efficient Internal Assessment: The institution conducts internal assessments systematically to ensure efficient and timely completion.

Examination Committees: Examination Committees are in place to oversee both internal and university examinations, ensuring their smooth conduct.

Preservation of Answer Scripts: Answer scripts of internal assignments are preserved for a specific period, maintaining records of students' performance.

Faculty Response to Student Concerns: Faculty members promptly address any concerns or corrections in marks or assessment identified by students.

Accessibility of Teachers: Teachers are easily accessible to students through various channels like mentoring sessions, WhatsApp groups, Google Classroom, and departmental mail.

Trustworthy Teacher-Student Relationship: The mentor-mentee system fosters a trustworthy relationship between teachers and students, reducing grievances regarding evaluation transparency.

Attendance Record Maintenance: The College maintains careful records of students' class attendance, which contributes to the internal examination process. Any updates regarding attendance are periodically notified to students during the semester.

Grievance Redressal Mechanism: A central Grievance Cell is available for students to register any grievances, with the college and department taking necessary actions promptly to address them.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://bangabasieveningcollege.in/feedback_system/index.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Displaying program and course outcomes on the college website under the menu "Academics" aligns with the guidelines set by the University Grants Commission (UGC) and demonstrates the institution's commitment to transparency and accountability in its educational offerings. Program outcomes (POs) and course outcomes (COs) are essential components of program accreditation and quality assurance processes.

Program Outcomes (POs) typically describe what students are expected to know and be able to do by the time they graduate from a particular program. They are broader statements that encapsulate the overall goals of the program and the skills, knowledge, and attributes students should possess upon completion.

Course Outcomes (COs) are more specific and are related to individual courses within the program. They outline the specific learning objectives and expected outcomes of each course, guiding instructors in designing curriculum and assessments and helping students understand what they will learn and achieve in each course.

By displaying POs and COs on the college website, prospective students, current students, faculty, and other stakeholders can gain insight into the educational objectives of each program offered by the institution. This transparency enhances accountability and allows for informed decision-making by students when choosing programs and courses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://bangabasieveningcollege.in/BEC_PO_CO2.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

(A) Continuous Students' Evaluation: The institution employs various strategies such as monitoring attendance, class participation, conducting remedial/tutorial classes, periodic class tests, result analysis, and post-result mentoring to assess students' progress. Practical examinations, viva-voce, and group discussions are utilized to evaluate learning outcomes objectively.

(B) Students' Feedback: A structured questionnaire covering teaching quality, infrastructure, library facilities, and overall learning experience is provided to students for feedback. This helps in identifying areas for improvement and enhancing the overall educational experience.

(C) Parent-Teacher Meetings/Monitoring: The institution conducts parent-teacher meetings as needed to discuss students' progress. Additionally, departments regularly monitor students' progress, ensuring effective communication between parents and faculty.

(D) Academic Audit: Regular academic audits, both internal and external, are conducted by the Internal Quality Assurance Cell (IQAC) using a structured questionnaire. This helps in assessing the effectiveness of educational processes and identifying areas for enhancement.

(E) Progression to Higher Education and Placement: The institution measures students' learning outcomes through their progression to higher education and placements. Departments provide guidance for pursuing Master's degrees, and the Placement Cell offers information on job opportunities related to students' fields of study.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://bangabasieveningcollege.in/BEC_PO_CO2.6.1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

894

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bangabasieveningcollege.in/naac_sss/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

58

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

31

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College has always been in the forefront in making its noteworthy contribution to neighborhood community, society and environment. The college organized various activities for faculty, students, and staff in the neighborhood community in order to sensitize them to social issues and holistic development. NSS & NCC unit engage students in the community development programmers by organizing awareness programmers, and visits to old age home and slums on a regular basis.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

320

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are computers, laptops, and internet connections to the Principal, Office, and all the 20 Departments including Central Library. The college has its own website, and it is updated on a regular basis. There are built-in LCD projectors in several classrooms (10). Under the NME-ICT project, the college has broadband connections. The central library is a subscriber to INFLIBNET and has become a registered user of the N-LIST consortium, an initiative of the Ministry of Human Resource Development (MHRD) under the NME-ICT. The NPTEL, NDL, National Digital Library resources can also be accessed by the students using the e-library portal. There are 06 smart classrooms all equipped.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://archive.nptel.ac.in/LocalChapter/statistics/1538/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports: Intra-and inter-faculty games and sports competitions are organized for students every year. The college has facilities for sports & games and cultural activities. College has big playground outside the campus for playing badminton and for practicing football, cricket. An indoor playroom is there,

where pupils can play indoor games like billiard board, table tennis, chess, caroms, etc. There is a Multi-Gymnasium in the college, handled by the sports committee.

Cultural: The College conducts various cultural activities like Dance, Song, One Act Play, Essay, Debate, Recitation, Quiz, Extempore, Creative Writing, etc. inside the campus. There is a big auditorium in the college for hosting all such programs. The cultural committee, NCC, NSS, and student council of the college take major initiatives in arranging such activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

74.49202

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of our College has installed KOHA to automate existing Library services.Various activities like book accumulation, barcoding, library user card generation, online access of catalog (OPAC), etc. have been done through this software. The Library provides remote access to digital resources such as previous years' question papers, syllabi, lists of newly arrived books, etc. to its users.

The Library has a collection of 17219 books on various subjects taught along with encyclopaedias, dictionaries, reference etc. The Library is member of NLIST of INFLIBNET and DELNET for e-resources like books, journals etc. S Section A, Science & Culture are also available in the library. All teachers, non-teaching staff and students are members of the library. Retired teachers, non-teaching staff, ex-students may use the reading room facilities after the permission of authority. Member of others colleges in the same premises may also take reading room facilities after the permission of the authority. Various services are offered for users : Lending (issue and return of books, journals), Internet, OPAC, e-resources of books,journals,theses and dissertations,video cassettes,sound recordings etc., Bibliographic services, Users orientation about the library, reading room facilities availed with permission from Bangabasi College Library, inter library loan from DELNET.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://bangabasieveningcollege.in/library/admin

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.15

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

29

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Continuous up-gradation of technology and IT equipment has been purchased as per the requirements. It is also equipped with a wide range of licensed system software and application software. Computer labs are well connected to the internet for helping students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in this regard. The campus is well connected with a well-planned Telecom Network with intercom facilities.

CCTV cameras are installed in the entire campus area of the college to provide additional safety security to the students and the staff. Most of the departments have computers, the majority of which have Internet facilities via Wi-Fi for the preparation of PowerPoint presentation as teaching-learning materials. The institute is planning to extend this further to create and establish a completely Wi-Fi-enabled campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

74.49202

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **Classroom Management:**

   - **Maintenance of classrooms including cleaning and regular upkeep.**
   - **Maintenance of ICT tools within classrooms.**

2. **Laboratory Management:**

   - **Separate stock registers for equipment and consumables in each laboratory.**
   - **Maintenance of instruments through Annual Maintenance Contracts (AMCs).**

- Safety measures such as fire extinguishers, exhaust fans, and display of safety rules.

3. Library Management:

   - Decision-making on purchases by the library committee based on course offerings.
   - Regular withdrawal and weeding out of books to keep the collection up to date.

4. Sports Facility Management:

   - Maintenance of gymnasium and sports equipment, both indoor and outdoor.
   - Oversight by the sports committee.

5. Computer Management:

   - Regular maintenance and software updates for computers.
   - AMCs in place for computers, copiers, and printers.
   - Ensuring a balanced student-computer ratio.

6. Website Management:

   - External professionals are involved in maintaining and updating the college website.

7. Campus Management:

   - Internal housekeeping services responsible for maintaining campus cleanliness.

8. Financial Management:

   - Adherence to a well-defined purchase policy for all college purchases.

9. Safety Management:

- Implementation of safety measures such as information centers, security guards, and CCTV surveillance to ensure a safe campus environment for all students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

59

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

512

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1000

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

118

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution actively involves the Students Union in various decision-making processes and encourages student participation in college affairs. Here's an overview of the roles and activities of the Students Union:

Student Representation and Governance:

- Democratic Forum: The Students Union, with a General Secretary elected annually, addresses student issues democratically.
- Representation: One member from the student council is included in the Governing Body and IQAC to represent student interests in academic and administrative affairs.

Activities of the Students Union:

1. Facilitation of Student Admission: Assisting in the admission process to ensure a smooth transition for new students.
2. Addressing Student Matters: Advocating for student concerns and grievances.
3. Organizing Sports Events: Collaborating with the Sports Committee to organize the Annual Athletic Sports event.
4. Cultural and Religious Programs: Arranging various cultural and religious programs such as Fresher's Welcome, Teachers Day, College Social, Rabindra Jayanti, Agomoni, Eid, Saraswati Puja.
5. Participation in Extension Activities: Engaging in community outreach ventures, volunteering for relief services, organizing health camps, and raising awareness programs both within the institution and outside.

Despite challenges posed by the COVID-19 pandemic, efforts were made to adapt and organize events in online mode, ensuring continuity in student engagement and involvement in college activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

To generate a common forum that develops a global network to connect with all the alumni located in different parts of the world. To engage the alumni in various student development programs in both curricular and extracurricular aspects, by organizing conferences, lectures, and workshops. To initiate a vibrant enthusiastic discussion forum between the alumni and the present students, thereby benefitting the latter with the valuable sharing of experiences.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**B. 4 Lakhs - 5Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:-

1. To manifest the potential of the students through imparting all round knowledge and thereby to equip them to take up the challenges of ever changing scenario of the universe.

2. To equip the students of low socioeconomic strata of the society to be ideal citizens of India Mission:- To empower both male and female students to be independent in all spheres of their lives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralized structure of academic governance involves multiple committees under the teacher's council, each focusing on specific aspects of academic affairs.

1. Student Affairs Office/Committee: This office or committee

oversees various aspects of student life, including extracurricular activities, student support services, and student welfare initiatives. It works to enhance the overall student experience and fosters a conducive environment for student development.

2. Academic Departments: Academic departments play a role in student development by offering quality academic programs, mentorship opportunities, and academic support services. They may also organize events, seminars, and workshops to enrich students' learning experiences.

3. Campus Facilities Management: This department is responsible for maintaining and improving campus infrastructure, including student facilities such as libraries, laboratories, sports facilities, and recreational areas.

4. Institutional Quality Assurance Cell (IQAC): IQAC, as mentioned earlier, plays a role in ensuring the quality of student experiences and facilities. It may monitor student feedback, assess the effectiveness of student support services, and recommend improvements to enhance the overall student experience.

5. Student Government/Union: Student governments or unions represent the interests of students and advocate for their needs.

6. Advisory Boards/Committees: These bodies may include representatives from faculty, staff, students, alumni, and external stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Online Admission and Examination Procedures: Shifting admission and examination procedures online ensures continuity in the academic calendar while adhering to safety measures during the pandemic.

2. Digitization of College Office with ERP: Digitizing administrative processes streamlines operations, enhances efficiency, and enables remote access to essential services.

3. **Digitization of Library with KOHA:** Digital libraries enhance accessibility to resources, allowing students and faculty to access learning materials remotely.
4. **Faculty Enrichment Programs by IQAC:** Organizing training programs for faculty enrichment ensures that educators are equipped with the necessary skills and knowledge to effectively deliver online education.
5. **Revamping Website and Providing Downloadable E-Contents:** Updating the college website and providing downloadable e-contents improves accessibility to educational resources and supports remote learning.
6. **Online Events and Engagements:** Hosting webinars, lectures, workshops, and other online activities fosters student and staff engagement, motivation, and continuous learning despite physical restrictions.
7. **Organizing Free Vaccination Camps:** Collaborating with local authorities like KMC to organize free vaccination camps demonstrates the college's commitment to the health and well-being of its community and the wider locality.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Governing Body (GB):** The GB serves as the apex body for both academic and administrative affairs of the college.
2. **Principal's Roles:** The principal holds key positions within the college's administrative structure.
3. **Teachers' Council:** The Teachers' Council, presided over by the principal, plays a significant role in academic decision-making and policy formulation.
4. **Internal Quality Assurance Cell (IQAC):** IQAC is responsible for ensuring the quality and enhancement of academic activities within the college.
5. **Academic Committee:** The Academic Committee, led by the principal, is tasked with overseeing academic programs, curriculum development, and related matters to maintain academic standards and promote excellence in teaching and

learning.
6. **Finance Committee:** The Finance Committee, also chaired by the principal, is responsible for financial planning, budget allocation, and monitoring expenditure to ensure fiscal responsibility and transparency.
7. **College Administrative Office:** This office handles administrative functions such as human resources management, facilities maintenance, and logistical support to facilitate the smooth operation of the college.
8. **Students' Union:** The Students' Union represents the interests of the student body and collaborates with the college administration to address student concerns, organize events, and promote student welfare.

File Description	Documents
Paste link for additional information	http://www.bangabasievening.edu.in/home/governing_body
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for teaching and non-teaching staff at the

institution reflect a commitment to their well-being, professional development, and overall happiness. Here's a summary of the existing welfare measures:

1. Health Schemes:

- West Bengal Health Scheme for Teaching Staff
- Swastha Sathi for Non-Teaching Staff, as per the Government of West Bengal directive
- Free COVID vaccination facility
- 2.Leave Policies:
- Earned Leave, preparatory leave, Study Leave, Quarantine Leave, Medical Leave, Special Disability Leave
- Maternity benefits, child care leave, and paternity leave
- Extraordinary leave without pay and allowances in special circumstances
- Leave Travel Concession
- 3.Professional Development:
- Encouragement for non-doctoral staff to enroll in part-time Ph.D. programs
- Sponsorships for attending faculty development and administrative training courses
- On-duty attendance at Faculty Development Programs (FDP)
- Skill development courses
- 4.Financial Benefits:
- Group insurance, Festival advance, Provident fund, and Gratuity for all permanent staff
- 5.Facilities:
- Gym facilities
- Free internet and Wi-Fi facilities
- 6.Cultural and Recreational Activities:
- Annual picnics, sports events, and various cultural activities organized for both teaching and non-teaching staff
- Celebration of festivals together to nurture a multicultural environment on campus
- 7.Institutional Support:
- Women's cell and Internal Complaints Committee (ICC) functional to address gender-related concerns

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	*View File*

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

128

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	*View File*

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`06`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

`Teaching Staff:`

1. `Performance Assessment: Faculty members assess their own performance annually using the PBAS proforma, which includes various parameters such as teaching, research, extension activities, and professional development.`

2. `Additional Duties and Responsibilities: Faculty members may voluntarily take on additional duties and responsibilities beyond academics. These contributions are weighed appropriately in their overall assessment.`

3. `Verification Process: The PBAS proforma filled by the faculty member is checked and verified by the Heads of the Departments.`

4. `Promotion Criteria: Promotions are based on the Academic Performance Indicator (API) score derived from the PBAS proforma, among other factors.`

5. `Recommendation and Approval: The Promotion Sub-committee, Institutional Quality Assurance Cell (IQAC), and the Principal are involved in recommending and approving promotions. Faculty members due for promotion are required`

```
   to appear before a screening/selection committee.


Non-Teaching Staff:

   1. Performance Assessment: Non-teaching staff members undergo
      annual performance assessments through confidential
      reports and appraisals.

   2. Assessment Criteria: The assessment criteria for non-
      teaching staff include technical contributions (subject
      knowledge, productivity, innovation, etc.) as well as
      behavioral aspects (group behavior, punctuality, etc.).

   3. Review Process: The performance appraisals are likely
      conducted by supervisors or designated personnel who
      assess both technical and behavioral aspects of
      performance.
```

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

```
   1. Internal and External Audits: The institution conducts
      both internal and external financial audits at regular
      intervals to ensure compliance with government rules and
      regulations.

   2. Separate Committee for Grant Management: A dedicated
      committee is responsible for maintaining records of
      expenditures from government development grants and funds
      obtained from external funding agencies.
```

3. **Thorough Checking of Receipts and Payments:** Receipts and vouchers for payments made are meticulously checked and tallied with corresponding order copies and quotations.

4. **Auditing by Government Enlisted Auditor:** All financial records are audited by auditors enlisted by the government at the end of the financial year to ensure accuracy and compliance.

5. **E-Tendering and Payment Processing:** E-tendering for procurements is done through the National Informatics Centre (NIC) portal, and payments are processed through the Public Financial Management System (PFMS) portal, ensuring transparency and efficiency in procurement.

6. **Review by Management and Submission to Government:** After the financial audit, the audit report is reviewed by the management (Governing Body) before being submitted to the government. This ensures accountability and transparency in financial matters.

7. **Filing of Annual Financial Statements (Income Tax):** The college also files annual financial statements and reports to regulatory bodies as required by law.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Here's a summary of the key committees and their roles:

1. Governing Body (GB):

- **All major decisions concerning resource utilization are discussed and approved in GB meetings.**
- **Major purchases are recommended by the purchase and finance committee and then approved in GB meetings.**

2. UGC Committee:

- **Established as per UGC directives in the XII Plan.**
- **Works closely with the Institutional Quality Assurance Cell (IQAC) and GB to monitor fund mobilization and ensure proper allocation and utilization.**

3. Building Subcommittee:

- **Monitors the condition of buildings, recommends repairs, maintenance, and approves major infrastructural augmentations after discussion in GB meetings.**

4. Library Advisory Committee:

- **Responsible for improving and automating library services.**
- **Ensures optimal utilization of library resources.**

5. **Campus Cleanliness and Beautification Committee:**

   - Monitors campus cleanliness and ensures proper utilization of campus spaces.
   - Likely recommends improvements to enhance the aesthetic appeal of the campus.

6. **Auditing:**

   - Regular internal audits are conducted by reputed Chartered Accountant firms.
   - External audits are conducted by government auditors to ensure compliance and accuracy in financial matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Infrastructure Development:**

   - Construction of a state-of-the-art conference/meeting room, multigym, collaboration, and extracurricular activities.

2. **Technological Advancements:**

   - Revamping of the college offering free downloadable study materials, and introducing NPTEL and NDLI for enhanced online learning and communication.

3. **Library Digitization:**

   - Installation of KOHA software for digitizing library

resources, making them more accessible and efficient for students and faculty.

4. **Facilities for Hygiene and Environment:**

   - Installation of sanitary napkin vending machines and incineration machines for better hygiene facilities.

5. **Inclusivity and Accessibility:**

   - Ensuring a Divyangjan-friendly campus to cater to the needs of differently-abled individuals.

6. **Collaborative Ventures:**

   - Signing Memorandums of Understanding (MoUs) with other colleges to promote collaborative activities and knowledge sharing.

7. **Certifications and Accreditations:**

   - Application for National Institutional Ranking Framework (NIRF) and ISO certifications to maintain and improve the quality standards of the institution.

8. **Capacity Building and Training:**

   - Conducting ICT training programs for both teaching and non-teaching staff to enhance their skills and efficiency.

9. **Outreach and Publications:**

   - Regular outreach activities to engage with the community and promote the institution.
   - Publication of review articles written by students, showcasing their academic achievements and contributions.

10. **Skill Enhancement Programs:**

   ○ **Running 2add-on certificate courses to provide additional skills and knowledge to students across departments under PMKVY 3.0.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

These additional updates reflect the continued progress and enhancements made by the institution:

1. **Increase in Add-on Certificate Courses:**
   ○ **The institution has expanded its offerings certificate courses, providing students with a broader range of opportunities for skill development and specialization.**
2. **Expanded Curriculum Feedback:**
   ○ **In addition to feedback from students and teachers, the institution has sought input from employers, enriching the curriculum with industry-relevant insights and ensuring alignment with market needs.**
3. **Improvement in Pass Percentage:**
   ○ **There has been a remarkable improvement in the pass percentage of students.**
4. **Increase in Research Output:**
   ○ **The institution has witnessed a substantial increase in research output, with the number of books, chapters in edited volumes/books, and papers published in national/international conference proceedings gradually rising.**
5. **Growth in Collaborative Activities:**
   ○ **Collaborative activities have also seen a notable**

increase.
6. **Enhancements in Infrastructure:**
   ○ The creation a new meeting cum conference room demonstrates the institution's commitment to facilitating modern teaching methods and academic events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Gender Equity Initiatives at the institution focus on preventing and addressing any form of sexual harassment on

campus. Here's an overview of the initiatives and measures taken:

Covered Areas of Gender Harassment:

- Eve-teasing
- Unsavory remarks, jokes causing or likely to cause awkwardness or embarrassment
- Innuendos and taunts
- Gender-based insults or sexist remarks
- Unwelcome sexual overtones, including over the telephone
- Displaying pornographic or offensive materials
- Forcible physical touch or molestation
- Physical confinement against one's will
- Acts likely to violate one's privacy
- Causing a sense of embarrassment adversely affecting physical or psychological well-being

Measures Taken by the ICC (Internal Complaints Committee) Cell:

1. **Assurance of Dignity and Respect:**

   - Ensuring all complaints from students, teaching, and non-teaching staff are treated with dignity and respect.

2. **Confidentiality:**

   - Ensuring strict confidentiality of all complaints made, maintaining the privacy of the complainants.

3. **Awareness Campaigns:**

   - The Women's Cell conducts awareness campaigns to educate all students about the redress mechanism and the appropriate channels for reporting problems.

These initiatives demonstrate the institution's commitment to creating a safe and respectful environment for all members of the campus community. By actively addressing gender harassment and promoting awareness, the institution aims to foster a culture of respect and equality.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has implemented comprehensive waste management strategies covering various types of waste, ensuring environmentally responsible practices. Here's an overview:

Solid Waste Management:

- **Segregation at the source and collection for disposal in Kolkata Municipal Corporation dumping yards.**

Liquid Waste Management:

- **Liquid waste from toilets is directed to the Sewage Treatment Plant (STP) of the Kolkata Municipal Corporation via underground drainage.**
- **Treated drainage water is utilized for irrigation, while solid waste is repurposed as manure.**

E-Waste Management:

- MOU with Vital Waste for recycling e-waste in compliance with Pollution Control Board guidelines.

Biomedical Waste Management:

- Disposal of sanitary napkins, the only bio-waste on campus, using a Sanitary Napkin Incinerator Machine.

Waste Recycle System:

- Sale of paper waste to Vital Waste for recycling.

Hazardous Chemicals and Radioactive Waste:

- Absence of radioactive waste on campus.
- Exclusion of hazardous chemicals like heavy metals and corrosive liquids from the new Curriculum Based Credit System (CBCS) curriculum, emphasizing green chemistry principles.

These measures reflect the institution's commitment to sustainable waste management practices, encompassing segregation, recycling, treatment, and safe disposal methods across various waste categories. Such initiatives contribute to environmental conservation and promote a cleaner, safer campus environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has implemented a range of initiatives aimed at fostering a culturally rich, socially responsible, and inclusive environment. Here's an overview:

Cultural and National Celebrations:

- Joint celebration of cultural, regional, and national festivals such as College Social, Republic Day, Saraswati Puja, Independence Day, Teacher's Day, Women's Day, Yoga Day, etc.
- Religious rituals associated with these festivals are also observed on campus, promoting cultural diversity and inclusivity.

Environmental Conservation and Awareness:

- Initiatives to combat pollution, including organizing green rallies and promoting water conservation and waste management.
- NCC and NSS units actively participate in observing and celebrating events such as Swachh Bharat, World Health Day, Earth Day, etc., promoting environmental awareness and action.

Personal Development and Social Responsibility:

- Organizing motivational lectures by eminent personalities to inspire students and foster their all-round development.
- Offering a free weekend value education course for students and staff, focusing on national values, social harmony, and responsible citizenship.

Inclusivity and Tolerance:

- Creating an inclusive environment that embraces cultural, regional, linguistic, socioeconomic, and other diversities.
- Promoting tolerance and harmony among students, staff, and the broader community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Awareness Programs and Policy Implementation:

- Conducting programs on culture, traditions, values, and responsibilities.
- Arranging awareness programs on issues such as plastic ban, cleanliness, and Swachh Bharat.
- Establishment of policies reflecting core values and codes of conduct for students and staff.

Major Initiatives:

- Collaboration with Balmer Lawrie for observing Vigilance Awareness Week annually.
- Regular activities by NSS and NCC units to serve society and contribute to relief efforts during natural disasters.
- Initiatives to combat pollution, organize green rallies, promote water conservation, and manage waste effectively.
- Observance and celebration of important days such as World Health Day, Earth Day, and Yoga Day.
- Motivational lectures by eminent personalities for student development and personality enhancement.

Women Empowerment and Gender Equity:

- Programs focused on women's empowerment, safety, and gender equity.
- Dedicated efforts by the Women Cell to empower girl students and educate them about their rights.

Value Education:

- Offering a free-of-cost weekend value education course for students and staff, emphasizing holistic development and national values.

These activities and initiatives reflect the institution's dedication to fostering a socially responsible and inclusive environment, promoting awareness, empowerment, and personal development among its members.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers,	A. All of the above

administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Here is a list of yearly celebrations and events observed by the institution:

1. **Republic Day - January 26th: Parade, flag hoisting ceremony**
2. **Independence Day - August 15th: Parade, flag hoisting ceremony, cultural program**
3. **International Yoga Day - June 21st: Yoga camp, competition, awareness lecture by NCC**
4. **Kargil Vijay Divas - July 26th: Motivational speech, cultural program by NCC**
5. **World Music Day - June 21st: Musical program by students**
6. **Teachers' Day - September 5th: Cultural program by students**
7. **Swachh Bharat Avijan - July 15th: Cleaning of campus and locality by NCC**
8. **World Environment Day - June 5th: Awareness lecture, quiz, competitions**
9. **Traffic Safety Week - Last week of August: Assisting traffic police in traffic control**
10. **NSS Day - September 24th: Outreach activities on and beyond campus**
11. **NCC Day - 4th Sunday of November: Awareness and outreach activities**
12. **Tree Plantation Week - Any week of June: Planting saplings nearby**

13. **World Health Day - April 7th: Medical awareness camps**
14. **Earth Day - April 22nd: Awareness programs and anti-pollution campaigns**

These celebrations and events contribute to fostering a sense of community, promoting awareness on important issues, and honoring significant national and international observances throughout the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE I: GENDER EQUITY AND INCLUSIVENESS IN MULTILINGUAL PLATFORM

1. **Conducting central and departmental orientation programs.**
2. **Providing scholarships and free ships to deserving students to support their academic journey.**
3. **Offering instruction in four different languages - English, Bengali, Hindi and Sanskrit - to ensure inclusivity and accessibility for all students.**
4. **Organizing regular Parent-Teacher meetings to foster communication and collaboration between educators and families.**
5. **Organizing various religious, social, and cultural programs to celebrate diversity and promote cultural understanding.**
6. **Establishing active support cells such as SC, ST, Minority Cell, ICC, Student Welfare Cell, and Women Cell to address students' needs and grievances.**

PRACTICE II: STUDENT ENRICHMENT BEYOND CLASSROOM

1. **Offering several free-of-cost value-added skill**

enhancement courses for students to develop additional competencies.

2. Arranging invited talks by experts to nurture scientific minds and broaden students' knowledge base.
3. Organizing regular seminar presentations by students to enhance their presentation and communication skills.
4. Publishing wall magazines, e-magazines, and tabloids on a regular basis to showcase student achievements and foster creativity.
5. Facilitating regular visits to industries, laboratories, research institutes, and relevant places to provide practical exposure and learning opportunities.
6. Conducting scientific, cultural, and social events on a regular basis to promote holistic development and community engagement.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Here's a summary of these efforts:

1. Effective Student Mentoring System:

   - Provides personalized learning through a mentoring system tailored to the needs of students with varying academic standards.

2. Exposure to Modern Trends:

   - Introduces students to contemporary subject trends through invited talks by globally recognized resource persons.

3. Tutorial and Remedial Classes:

   - Conducts tutorial and remedial classes to provide additional support to students as needed.

4. **Publication of Magazines and Tabloids:**

   - **Encourages student participation in publishing wall magazines, e-magazinesat the departmental level.**

5. **Seminar Presentations and Industry Visits:**

   - **Organizes seminar presentations, lab visits, and industry interactions to enhance practical knowledge.**

6. **Library and Academic Resources:**

   - **Maintains well-equipped central and departmental libraries with e-books and seminar libraries to fulfill students' academic needs.**

7. **Facilities and Amenities:**

   - **Provides sophisticated laboratories, sports facilities, and modern teaching gadgets to enhance the learning experience.**

8. **Certificate Courses and Skill Development:**

   - **Offers a wide range of certificate and value-added courses to equip students with skills relevant to the modern world.**

9. **Inclusive Education and Scholarships:**

   - **Strives for inclusive education by providing scholarships and free ships to deserving students, ensuring equal opportunities regardless of socio-economic constraints.**

10. **NCC and NSS Units:**

- ○ **Proactive NCC and NSS units instill social values and environmental consciousness among students.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Infrastructure Development:

1. **ICT-Enabled Facilities: Further upgrade ICT-enabled teaching and learning facilities to promote modern educational practices.**
2. **Lift Provision: Provide an exclusive Lift for the college.**
3. **Smart Classrooms: Upgrade all classrooms to smart classrooms for interactive and technology-enhanced learning.**
4. **Green Campus: Implement measures to make the campus environmentally friendly, reducing carbon footprints gradually.**
5. **Second Campus: Establish a second campus in a nearby locality to accommodate growing needs.**

Academic and Engagement Initiatives:

1. **PG Courses: Encourage interested departments to offer postgraduate courses to provide advanced academic opportunities.**
2. **Departmental Spaces: Allocate separate spaces for all departments to enhance focus and facilitate department-specific activities.**
3. **Innovation and Incubation Centre: Establish an Innovation and Incubation Centre to nurture novel ideas and support entrepreneurship.**
4. **Student Confidence Building: Support facilities and initiatives aimed at building confidence among students.**
5. **External Support and Entrepreneurship: Seek external support from alumni, government agencies, banks, etc., to foster entrepreneurship among students.**
6. **Career Counselling: Provide year-long and long-term counselling for students exploring offbeat career paths.**
7. **Value-Added Courses: Introduce more value-added courses to equip students with additional skills and knowledge.**

8. **Research Support:** Create research-oriented funds and seed money for the incubation centre, and encourage student participation in research projects.