



Estd.- 1965

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BANGABASI EVENING COLLEGE**(NAAC ACCREDITED)***(Affiliated with the University of Calcutta)***19, RAJKUMAR CHAKRABORTY SARANI • KOLKATA - 700 009**

Website : www.bangabasievening.edu.in

Ref. No.Adm/Ord/2/X/20/09/18-19

Date-20.02.19

Advertisement No.N.A./01/2018 appeared in 'The Statesman', 'The Telegraph' and 'Ajkal' on 4.3.18 followed by Walk-in-Interview Notice in 'The Statesman' and 'Ajkal' on 20.2.19.

WALK-IN-INTERVIEW FOR NON-TEACHINGPOSTS (Gr.-D)

Bangabasi Evening College, Kolkata-700009, is going to recruit Non-Teaching Staff for the following Group-D posts in terms of Government Order No: GO No 1072-Edn (CS) /4E-11/1995 dated 21.09.17 and G.O.No.940-Edn (CS)/4E-25/2010(Part) Dated 25.08.2017 & G.O.No.170-Edn (CS)/4E-25/2010(Part) Dated 15.02.2018.

A) Vacancy, Post and Reservation:

(1) One peon -SC, (2) One Peon -UR, (3) One Lab attendant in Physics SC, (4) One Lab attendant in Physics - UR, (5) One Lab Attendant Physiology -OBC-A, (6) One Lab Attendant Geography -SC EC, (7) One Guard - SC, (8) One Library Peon- SC, and (9) One Electrician cum Care taker- UR.

B) Eligibility criteria of the applicants: Any citizen of India may apply.

C) Academic Qualification: Minimum Qualification of Class VIII Pass from any school recognized or affiliated to any Board/Council or equivalent. Work experience and Knowledge in computer operation in MS Office is desirable.

D) Age Limit : Minimum 18 years as on 01.01.2018. Maximum 40 years as on 01.01.2018 for General candidate (UR); Relaxation: Upper Age limit is relax-able by 5 years for SC/ST/PWD/Ex-Serviceman and 3years for OBC (both A & B Category), whichever is applicable for the Post category.

E)Detailed Schedule of Interview: Interested candidates have to appear 'Walk-in-Interview' to be held at the 'Bangabasi Evening College' Kolkata 700009, West Bengal as per the following schedule.

Sl No	Post	Number of Posts	Date of Walk-in Interview (at 11.30 AM)	Category	Pay Band	AGP
1	Laboratory Attendant (Physics) :	1 (One)	16.3.19 (Saturday)	Reserved, SC	Rs. 4,900 – 16,200/-	Rs.1,700/-
2	Laboratory Attendant (Physics) :	1 (One)	15.3.19 (Friday)	Unreserved, General	Rs. 4,900 – 16,200/-	Rs.1,700/-
3	Laboratory Attendant (Physiology) :	1 (One)	16.3.19 (Saturday)	Reserved, OBC-A	Rs. 4,900 – 16,200/-	Rs.1,700/-
4	Laboratory Attendant (Geography) :	1 (One)	16.3.19 (Saturday)	Reserved, SC, EC	Rs. 4,900 – 16,200/-	Rs.1,700/-
5	Peon :	1 (One)	16.3.19 (Saturday)	Reserved, SC	Rs. 4,900 – 16,200/-	Rs.1,700/-
6	Peon :	1 (One)	18.3.19 (Monday)	Unreserved, General	Rs. 4,900 – 16,200/-	Rs.1,700/-
7	Guard :	1 (One)	16.3.19 (Saturday)	Reserved, SC	Rs. 4,900 – 16,200/-	Rs.1,700/-
8	Library Peon :	1 (One)	16.3.19 (Saturday)	Reserved, SC	Rs. 4,900 – 16,200/-	Rs.1,700/-
9	Electrician cum Caretaker :	1 (One)	15.3.19 (Friday)	Unreserved, General	1. Rs. 5,400 – 25,200/- (for ITI or Equivalent pass) 2. Rs. 4,900 – 16,200/- (if with 2 years experience)	Rs.2,600/- and Rs.1,800/- respectably

Candidates who will report within 10.30 a.m. to 11-30 am as per the above mentioned schedule will only be considered. In exceptional cases, if scheduled Walk-in-Interview could not be completed on the same day, the remaining candidates have to appear on other day which will be communicated on that day itself.

No applicant will be allowed to report after 11-30 am. 'Details of the candidate on a prescribed Format' are available at our website: www.bangabasievening.edu.in. Candidates are advised to follow the guidelines strictly given in the website. They are also advised to follow the website regularly for any update.

E)Documents: Candidates have to appear in the walk-in-interview with the following documents.

- 1.Duly filled in details in prescribed format (1 set)[Application in the prescribed format to be submitted in candidate's own hand writing in blue ink.]
- 2.Self-attested copies of all testimonials.
- 3.All original copies of all testimonials for physical verification.

F)Method of Recruitment: Recruitment shall be made on the basis of selection (direct recruitment) as per G.O.No.940-Edn (CS) /4E-25/2010(Part) Dated 25.08.2017.

I. Interview will be conducted for each candidate of 30 marks.

II. Candidate engaged on contractual or temporary mode in the concerned college for a period more than two years shall get additional five marks for work experience in interview as compared to others candidates provided that the candidate is within the prescribed age limit.

III. Candidates having knowledge in computer operation in MS Office will also get additional five marks as compared to others candidates provided that the candidate is within the prescribed age limit.

G)General instructions to the candidates:

- 1) No application except in prescribed Application Form will be considered. Separate Application Form to be filled up for each Post
- 2) Incomplete application will not be entertained.
- 3)No TA/DA shall be paid to the candidates for attending the interview.
- 4) The college shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of his/her service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her service shall be terminated.
- 5) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the college reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 6) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Selection Committee shall be final.
- 7) In case of any disputes, any suites or legal proceedings against the college, the jurisdiction shall be restricted to the Calcutta High Court.
- 8)For being considered as belonging to SC /ST / OBC-A / OBC-B / PWD/ Ex-Serviceman categories, only certificates issued by the competent authorities will be treated as valid documents.
- 9) Attestation of all annexed testimonials or documents should be done by the candidate himself/ herself only, signing his/her full name on the enclosed documents. Do not sign in capital/block letters.
- 10) No Telephonic queries will be entertained in this regard.
- 11)No canvassing or recommendation in any form will be entertained in this regard.
- 12) In case of any exigencies, the schedule of Walk-in-Interview may be changed

Sd/- Dr Sanjib Chattopadhyay
Principal, Bangabasi Evening College

Application Format
(to be submitted in own hand writing in blue ink)
APPLICATION FORM FOR THE POST OF GROUP-D
 (Separate Application Form to be filled up for each Post)

Affix recent passport size coloured photograph signed by the candidate by adhesive (DO NOT STAPLE)

To
 The Principal,
 Bangabasi Evening College,
 19, Rajkumar Chakraborty Sarani,
 Kolkata 700009

Sir,
 in response to your Advertisement indated.....I hereby apply for the post of
 Category

Yours faithfully,

Date:.....

Place:.....

(Signature of the Applicant)

BIO-DATA

1. Name of the Applicant (In Block Letter):	
2. Father's Name:	
3. Gender (M/F/Other):	
4. Nationality:	
5. Category (SC/ST/OBC-A/OBCB/GEN/EC):	
6. Mobile No.	
7. Communication Address(InBlock Letter):	
8. Permanent Address (InBlock Letter):	
9.. Date of Birth (DD/MM/YYYY):	
10. Age on 01.01.2018:	
11.. Academic Qualification:	
12. Knowledge in Computer Operation (if any):	
13. Work Experience (if any):	

I _____ hereby declare that the particulars furnished by me in this application form are true to the best of my knowledge and belief. In case any information is found to be incorrect, my candidature shall liable to be rejected.

Date:.....

Place(Signature of the Applicant).....

List of Enclosures (Copy to be submitted with this application):

1. Age Proof Certificate
2. Voter Card/Aadhar Card
3. Caste Certificate from competent authority
4. Pass Certificate (if any)
5. Working Experience Certificate (if any)

For office use only

Receipt

(Separate Receipt to be filled up by the candidate for each Post)

Received the Application Form

from. Sri/Smt.....

for the post of

Authorized Signatory

Bangabasi Evening College